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**BOARD OF DIRECTORS MEETING**  
Wednesday June 3, 2020  
**PEPIN ACADEMIES-PASCO**  
Via ZOOM

- CALL TO ORDER:** 5:33pm Meeting called to order by Kris Hudson
- IN ATTENDANCE:** Board Members in Attendance:  
Ruth Reilly, Tom Ryan, Cathy Peckett, Kris Hudson  
Board Members NOT in Attendance:  
Delynn Gaston, Matt Kindel  
Staff Members:  
Celeste Kellar, Charlie Burke, Alexis Maxfield, Kathy Burns,  
Kelly Mothershead, Breanne Strepina  
Guests: Dreama Bilby
- APPROVAL OF MINUTES:** **Ruth Reilly motioned to approve May board meeting minutes Tom Ryan seconded, all were in favor, the motion passed.**
- PUBLIC COMMENT:** No Public comment
- DISCUSSION:** Kris Hudson opened the meeting. She thanked all board members and staff for their attendance to this meeting via Zoom.
- PRINCIPAL'S REPORT** Schools out! All documents for the Annual Charter Review are now uploaded into ChartersLink for district to evaluate. No drills held in May. Fire Safety Inspection Report was submitted. Food Service Inspection Report submitted. Title IV Intent form submitted to the district-Using for Transition Program-approximately \$4,000. We need to approve the 2020-2021 Mental Health Assistance Allocation Intent to Participate form-Pepin Pasco elects to submit our own plan. **BOARD APPROVAL REQUIRED. Ruth Reilly motioned to approve the 2020-2021 Mental Health assistance plan, with Pepin Pasco electing to use our own plan and not the districts plan. Kris Hudson seconded the motion. All were in favor, the motion passed.**

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By the end of the year, we had 30 students on paper packets (for various reasons, could not participate in online distance learning.) Ms. Jane, our DEO, collected, copied and compiled the packets weekly, sent them out, then scanned the results back to teachers for grading. All but 6 computers have been returned. Of those 6 computers, 4 of them have said they will return them on Friday and 2 have not been able to be reached. 2 of the computers returned are damaged beyond repair. Distance learning generally had good participation. A few students did not participate in any aspects of distance learning (online or paper packets). Grading was a challenge. We are continuing into Summer Course Recovery for Middle School. Once surveys are closed, our team will meet to refine the program into a more comprehensive, cohesive model which will provide a consistent template for teachers to follow. Our Lottery was held on May 15<sup>th</sup>. We are projecting 345 students. We are adding 8.5 transition students, and one elementary class. We accepted 19 students in Elementary, 6 students in Middle school, and 11 students in High school (5 of whom had been entered back in the lottery due to excessive absences). We have the following openings: 10 openings in Elementary, 8 in 6th Grade only, 7 in high school, and there are no openings in Access. We have a great USF Partnership for summer reading program. USF Level 3 Interns from the Exceptional Student Education program (in association with their professors) are conducting one-on-one reading clinics for 15 elementary students. Virtual end of year ceremonies were held on May 18<sup>th</sup> and 19<sup>th</sup> via zoom. Our end of year car line parade was a huge success. Considering keeping this even after the threat of Covid-19 is gone. Graduation has been tentatively rescheduled to Thursday, August 6th at TPepin Hospitality Center Tampa-6:00pm (could change based on directives from governor). Celeste Kellar also shared photos from the car line parade and updated construction photos from the new location. Discussed the transition program and the team that is working on arranging students and job partners for this program.

**FINANCIAL REPORT:**

Discussion on financial reports updated thru May 2020 which included several end of year budget amendments (circulated electronically prior to board meeting)

Discussed PPP loan as school was approved and received \$660,700. CFO will continue to monitor forgiveness guidelines and will file application for forgiveness on loan during the 20/21 school year to convert loan as in current form to grant.

**HR REPORT:** No HR update.

**LEGISLATIVE UPDATE:** No Legislative update

**BUILDING/FACILITIES COMMITTEE:** Discussion on building progress as construction continues to this point uninterrupted and is progressing as scheduled. The current completion date is tentatively scheduled for December 5th. There was a discussion on Withlacoochee River Electric request for easement on Osteen property to move power lines from above ground to below and to provide electric to new building. Charlie will forward the documents to Board Chair for review.

**PRINCIPALS REVIEW:** Tom Ryan discussed this review process. Jason Aponte sent the staff surveys to Tom on June 2, 2020. He will send them to Ruth Reilly to review. There was not enough data to bring to the board yet. The deadline for the board surveys is 30 days from today. This committee will then make a recommendation to the board during the August meeting, since there is no board meeting in July. Celeste will send her narrative of the data to the committee.

**COMMUNITY RELATIONS REPORT:** Kelly Mothershead shared that she is working with donations from the community and food banks to feed our students and families. She is working with several organizations including Pasco county schools, One Community Now, Pack-A-Sack, The Volunteer Way and the Jewish Community Center. Kelly is attending networking meetings and Rotary and Chamber of Commerce meetings via Zoom. Kelly prepared 200 goodie bags for students at the car line parade, arranged for Kona Ice to be there and the Acme on the go truck to broadcast senior photos and graduation video messages. Kelly also invited J. David Wright to take photos of the car line parade. Kelly is actively searching for a classroom space for transition program as well as job partners. Kelly assisted the Foundation with testimonials from students, teachers and

parents during distance learning. She also assisted with the Boards GAP analysis for the foundation.

**FOUNDATION REPORT:**

Breanne Strepina gave a Foundation Board update. Hillsborough schools are planning a Trivia night for October 23 or 29<sup>th</sup>. Puttin' for Pepin Golf Tournament is scheduled for November 16, 2020. Tom Pepin wrote letters to all Pasco Forever home donors that he will be matching up to \$200,000. Tom Ryan asked all board members to think of who they know that might make great community partners for more donations. Breanne also talked about maybe approaching some community businesses for in-kind donations for items that we will need as we look to moving to our new location.

**PEPIN FIRST REPORT:**

No Pepin FIRST update

**NEW BUSINESS:**

Celeste Kellar stated that Pasco school district continues to request that our board members be added to MUNIS. Kris responded to the district previously. Board members will need to pay for fingerprinting every 5 years if they decide not to be added to MUNIS. Ruth Reilly asked if it could be done on an individual basis. Some members being added to MUNIS and others paying for their own fingerprinting. Kris Hudson will do some more research and report back to the board. The board will need to vote at the board meeting in August.

There is no board meeting in July.

**ADJOURNMENT:**

**Tom Ryan motioned to adjourn, Ruth Reilly seconded the motion, all were in favor, and the meeting adjourned at 6:30pm**

**NEXT MEETING:**

Wednesday August 5 , 2020 at 5:30pm via Zoom  
Zoom meeting ID 895762612 password 059187

*KAR 7/22/2020*