



## **BOARD OF DIRECTORS MEETING**

Wednesday May 6, 2020

**PEPIN ACADEMIES-PASCO**

Via ZOOM

- CALL TO ORDER:** 5:30pm Meeting called to order by Delynn Gaston
- IN ATTENDANCE:**
- Board Members in Attendance:  
Ruth Reilly, Tom Ryan, Cathy Peckett, Dreama Bilby, DeLynn Gaston, Matt Kindel
- Board Members NOT in Attendance:  
Kris Hudson
- Staff Members:  
Celeste Kellar, Charlie Burke, Jason Aponte, Alexis Maxfield, Kathy Burns, Kelly Mothershead
- Guests:
- APPROVAL OF MINUTES:** **Tom Ryan motioned to approve April board meeting minutes Cathy Peckett seconded, all were in favor, the motion passed.**
- PUBLIC COMMENT:** No Public comment
- DISCUSSION:** Delynn Gaston opened the meeting. She thanked all board members and staff for their attendance to this meeting via Zoom.
- PRINCIPAL'S REPORT**
- Celeste Kellar stated that all financials have been submitted to the district. We have not had fire drills. Title 1 improvement plan was submitted to the district, IDEA was submitted also. Projected 337 students, adding one elementary class with 12 students. 62 students on the waiting list. Distance learning is going well. We have 19 students using paper instead of online. Computers will be returned on May 22<sup>nd</sup>. Low tech options will be used for the remainder of the year. Language therapy has been utilizing tele-tech and it is going well for individual, small and medium groups via zoom. Attendance is good, same with Occupational therapy. We delivered yard signs and T-shirts to seniors on April 29<sup>th</sup>. Zoom awards are scheduled

for May 18 and May 19. We have a carline parade scheduled for May 23<sup>rd</sup> 9-11am. Prom has been cancelled. We are planning a graduation ceremony at TPepin in Tampa for August 6<sup>th</sup>

**FINANCIAL REPORT:**

Financial reports were sent to all members electronically for review. Financial reports must be changed to GAP basis instead of accrual basis due to the Bond. The first 3 pages are the accrual format, present income, cash flow and balance statement. Additional metrics must be sent, see page . This includes waitlist, teacher retention, student retention and daily attendance. Page 5 is comparative statements for Year to date this year through March 31, 2020. Page 7 is a familiar statement dealing with cash basis accounting. Excluded from this report is the property purchase so that we could see operations only. Its cash in and cash out. Page 8 is a summary of everything through March 31, 2020. Charlie stated we will run one month behind because of the timing of our board meetings. Tom Ryan asked about PPP loan. Per Charlie we did get approved and the April statement will show \$660,000 that we received. Charlie stated there is a lot of talk about large corporations receiving and returning these loans. This doesn't apply to us, but he is monitoring the situation as the guidelines keep changing and he is working with Natalie King and Randy Stearns to stay abreast of the situation with the best interest of the schools in mind. Charlie stated that approximately 60 days after the end of the school year we should be informed that it will be converted from loan to a grant. We must keep payroll and headcount up. Delynn Gaston asked if the financials included the laptops that were purchased for student distance learning. Capital outlay is \$40,000 and \$33,000 of that is for those purchases. Charlie stated that he is bidding out for new CPA firm for our audits RSM is not interested in performing this for us any longer.

**HR REPORT:**

No HR update.

**LEGISLATIVE UPDATE:**

**No Legislative update**

**BUILDING/FACILITIES COMMITTEE:**

Charlie Burke stated that our facility building is moving quickly. There have been no delays an we are ahead of schedule. CPPI is very cognizant of following CDC guidelines and completion date is expected December 5,

2020. CPPI is doing a great job and continue to have weekly meetings with Charlie Burke and Celeste Kellar. Charlie stated that the contractors put bids out for Air Conditioning units, they received honest bids and they selected Carroll Air as this was the lowest bid. In full disclosure, Celeste Kellar's husband works for Carroll Air. All members were fine with this decision.



**PRINCIPALS REVIEW:**

Tom Ryan stated that the surveys did not go out, teacher evaluations have been suspended by the state and the Principals review will be delayed or postponed. Grades/Ratings have all been suspended so there is no survey data available. Ruth Reilly suggested that an informal summary of data and feedback be provided to Celeste at the June meeting.

**COMMUNITY RELATIONS REPORT:**

Kelly Mothershead shared that she is working with donations from the community and food banks to feed our students and families. She is working with several organizations including Pasco county schools, One Community Now, Pack-A-Sack, The Volunteer Way and the Jewish Community Center. Kelly is attending networking meetings and Rotary and Chamber of Commerce meetings via Zoom. Kelly was able to have the signs for seniors completed. Kelly is working with our foundation on several projects. Kelly has secured the Acme-On-The-Go truck (sponsored by the Rotary club of West Pasco Sunset) for the carline parade as well as the photographer. Kelly also discussed the town hall meeting she helped put together for Pasco county that included Celeste Kellar as a panelist. The townhall was a Facebook live event put together by RSA Consulting. It was moderated by Commissioner Mike Moore and Pasco school board member Colleen Beaudoin.

**FOUNDATION REPORT:**

No Foundation update.

**PEPIN FIRST REPORT:**

Celeste provided Pepin First update. Pepin First provided awards for students for end of year. Pepin First is working on great ideas to make the teachers and staff feel special even though we can't have contact. They plan to send emails, card, etc. for teacher appreciation week. Celeste Kellar added that Tom Pepin has graciously offered to give staff prorated bonuses for now instead of waiting until Christmas.

**NEW BUSINESS:**

Celeste Kellar stated that Pasco school district continues to request that our board members be added to MUNIS. Kris responded to the district previously. Board members will need to pay for fingerprinting every 3 years if they decide not to be added to MUNIS. Ruth Reilly asked if it could be done on an individual basis. Some members being added to MUNIS and others paying for their own fingerprinting. This will be tabled and discussed at the June board meeting.

**ADJOURNMENT:**

**Tom Ryan motioned to adjourn, Ruth Reilly seconded the motion, all were in favor, and the meeting adjourned at 6:32pm**

**NEXT MEETING:**

Wednesday June 3 , 2020 at 5:30pm via Zoom.  
Zoom meeting ID 895762612 password 059187

  
6/3/2020