



**BOARD OF DIRECTORS MEETING**

Wednesday April 1, 2020

**PEPIN ACADEMIES-PASCO**

Via ZOOM

**CALL TO ORDER:**

5:37pm Meeting called to order by Kris Hudson

**IN ATTENDANCE:**

Board Members in Attendance:

Kris Hudson, Ruth Reilly, Tom Ryan, Cathy Peckett, Dreama Bilby, DeLynn Gaston

Board Members NOT in Attendance:

Matt Kindel

Staff Members:

Celeste Kellar, Charlie Burke, Jason Aponte, Alexis Maxfield, Kathy Burns, Kelly Mothershead

Guests:

Natalie King, Edward Briggs, Breanne Strepina

**APPROVAL OF MINUTES:**

**Tom Ryan motioned to approve March board meeting minutes adding the timeline for Principals review to the official minutes, DeLynn Gaston seconded, all were in favor, the motion passed.**

**PUBLIC COMMENT:**

No Public comment

**DISCUSSION:**

Kris Hudson opened the meeting. She thanked all board members and staff for their attendance especially during this Covid 19 pandemic and for attending this meeting via Zoom.

**PRINCIPAL'S REPORT**

Celeste Kellar discussed the Covid 19 and how the school was handling it. Ms. Kellar said this is a whole new program. She met in March with Pepin Academies Hillsborough to discuss and devise the plan for E-learning. The program was created, 60 laptops/tablets, etc. were distributed to students. 7 are still waiting for pickup and 8 students had not been in touch. Alternate packages for parents who wanted them were available. 15 packets were distributed. Ms. Burns discussed ESE specialists. They are holding IEP meetings on zoom and emailing parents. Zoom meetings are going well. Parents who don't

normally attend are showing up for these zoom meetings. Behavior Specialist is reaching out to each student weekly, also working with mental health counselors. They are using a services log to record all services being provided to students. Those with mental health issues are asked to contact us or the Pasco County Sheriffs office for immediate assistance. Ms. Maxfield stated that the therapists have moved to tele-services using current schedules as a guideline. Therapists are having other students involved too, in condensed groups, but these groups will not include anyone not on IEP condensed groups. Great positive response. They are seeing 10 out of 11 students in one meeting. Occupational Therapist is also doing teletherapy as required by the student's IEP. Physical therapist is doing consultative services as needed. Paraprofessionals are rotating in the office. Jane Bjorbekk, Data Entry Operator, is preparing paper packets and the paras are making copies for families to pick up. Brian, the Cafeteria Manager is working with One Community Now to donate foods that are perishable or frozen and refrigerated that we cannot use. Custodial staff are working regular hours making repairs and cleaning. They are working on the new campus making repairs also. We have a receptionist daily at the front desk from 10am-2pm. To answer calls, etc. Officer Gil, School Safety Officer, was on campus for laptop distribution and are utilizing him as needed. Nurse is working one day per week contacting parents to return medications. Celeste Kellar stated that Prom was cancelled and Graduation at PHSC was cancelled, hoping to reschedule prom for June 5<sup>th</sup>. Applications are coming in. Lottery is May 1 as planned. We do not have as many applications coming in as expected.

**FINANCIAL REPORT:**

Charlie Burke (CFO) reported thru March 31, 2020 revenues of 3,361,303 million and expenses of 3,381,093 million which to date results in a deficit of 19,790. The projected surplus for the school for the 19/20 school year is estimated at \$734. The financial impact resulting from Covid 19 is currently unknown. Celeste Kellar is looking into reallocating tutoring funds to electronics but waiting for a response from district. Natalie King asked Celeste to let her know as this should not be a problem, it should be okay. There is \$50,000 remaining in Title 1 funds for computer purchasing. The foundation loan was repaid. We have 327 FTE's and 71 Staff members, cash on hand is 51 days. All employees are being paid.



**HR REPORT:**

No HR update.

**LEGISLATIVE UPDATE:**

Natalie King stated that the state budget had been approved but not signed by the Governor yet. She stated that there are lots of moving parts and they don't know yet how that will go. Governor will need to make the decision on the 1.5 million previously slated for Pepin Pasco. This was approved for soft goods for our new location for environmental, playgrounds, etc. We have Senator Wilton Simpson to thank for helping us with this. No bills presented or signed. Natalie says RSA Consulting will share any updates and if you have questions please ask Natalie or her team at RSA Consulting. Natalie King stated that the Cares Act passed, several SBA loan programs are available. One is the Paycheck Protection Program ("PPP") for companies with less than 500 employees. This Bill expands to 501c3 organizations without too many restrictions. Charlie will be looking into this for us. If it is used to maintain employees and benefits the loan can be forgiven, like a grant. Based on payroll, Pepin Academies Pasco could be eligible for \$600-700,000. Natalie says that even 1099 employees can be included. We need to apply asap. Charlie is working with Jason Aponte and The Bank of Tampa. He plans to have our application submitted tomorrow. Natalie says its first come first serve. Kris asked for a motion to allow authorized signers to move forward with this PPP loan application. **Ruth Reilly motioned to allow authorized signers to move forward with this loan application, Cathy Peckett seconded the motion, all were in favor, motion passed.**

**BUILDING/FACILITIES COMMITTEE:**

Charlie Burke stated that they are having weekly meetings with architect and contractors but via phone call. No changes to the schedule right now. Changes may happen later due to Covid 19, but no changes as of now. The modules on the right of the gym have been removed, the modules on the left side should be gone this week. They are making some good progress with no major issues. Charlie will share some of the construction photos with the team next week. CPPI has been taking photos throughout the process. Charlie stated that we got the bond in place just in time. Tom Ryan stated that we may benefit from the upcoming slow down in construction, as long as supply lines remain open.



**PRINCIPALS REVIEW:**

Tom Ryan stated that the surveys did not go out, teacher evaluations have been suspended by the state and the Principals review will be delayed or postponed. Grades/Ratings have all been suspended so there is no survey data available.

**COMMUNITY RELATIONS REPORT:**

Kelly Mothershead shared that she is working with donations from the community and food banks to feed our students and families. She is working with several organizations including Pasco county schools, One Community Now, Pack-A-Sack, The Volunteer Way and the Jewish Community Center. Kelly is attending networking meetings and Rotary and Chamber of Commerce meetings via Zoom. A couple of these each day!

**FOUNDATION REPORT:**

Breanne Strepina gave a foundation report. The golf tournament has been postponed; a new date will be provided soon. There will not be a Gala this year. Breanne is supporting all three campuses through the foundation. Natalie and Breanne will be meeting to discuss fundraising etc. Breanne stated that she received a \$10,000 donation a few weeks ago. Breanne stated that the dinner that DeLynn Gaston and Kelly Mothershead put together was a success and \$6600 was raised.

**PEPIN FIRST REPORT:**

No update from Pepin First. They held a lasagna dinner; 25 dinners were sold at conference night.

**NEW BUSINESS:**

Tom Ryan added a discussion around Zoom bombing. Kathie Burns added that they were aware and that teachers have been trained on how to prevent this from happening. Kris Hudson discussed the Munis platform and Munis's request for us to provide them, as a third-party provider for the District, with our board members' social security numbers. Munis wrote an email that we were 'out of compliance' by not providing said confidential information. The email from Munis did not provide any additional information as to their justification for needing the board members' social security numbers but simply referred to the statute which stated that board members must undergo background checks, which we have complied with. Natalie King will investigate this for our board to find out if providing this confidential information is necessary.



**ADJOURNMENT:**

**Cathy Peckett motioned to adjourn, Ruth Reilly seconded the motion, all were in favor, and the meeting adjourned at 6:44pm**

**NEXT MEETING:**

Wednesday May 6 , 2020 at 5:30pm via Zoom.  
Zoom meeting ID 895762612 password 059187

A handwritten signature in black ink, appearing to be 'Cathy Peckett', written in a cursive style.

5/6/20