



BOARD OF DIRECTORS MEETING

Wednesday March 4, 2020

PEPIN ACADEMIES-PASCO

9804 Little Road

New Port Richey, FL 34654

CALL TO ORDER:

5:30pm Meeting called to order by Kris Hudson

IN ATTENDANCE:

Board Members in Attendance:

Kris Hudson, Ruth Reilly, Tom Ryan, Matt Kindel, Dreama Bilby, Delynn Gaston

Board Members NOT in Attendance:

Cathy Peckett

Staff Members:

Celeste Kellar, Charlie Burke, Jason Aponte,
Kelly Mothershead

Guests:

None

APPROVAL OF MINUTES:

Ruth Reilly motioned to approve February board meeting minutes, Matt Kindel seconded, all were in favor, the motion passed.

PUBLIC COMMENT:

No Public comment

DISCUSSION:

Kris Hudson opened the meeting. She thanked all board members and staff for their attendance.

PRINCIPAL'S REPORT

Celeste Kellar discussed the Covid 19/Corona virus and how the school was handling it. Each classroom was supplied with antibacterial wipes and hand sanitizer. CDC signage were placed around the school and emails were sent to parents and posted on social media with cautionary information. We stepped up our campus cleaning as well. Pepin Academies Pasco will follow steps as indicated by the Pasco school district. No further information has been provided to us at this time. Celeste distributed copies of Pasco County School District's Best and Brightest plan to all board members. It was proposed to accept the county's plan as described.



Members discussed this plan. **Ruth Reilly motioned to accept the Pasco County District's plan for our teachers, Matt Kindel seconded, all were in favor, the motion passed.**

Celeste distributed copies of the request letter for Teacher and Instructional Personnel Evaluation Plan. Board members discussed this plan, **Tom Ryan motioned to approve this plan as written, Ruth Reilly seconded the motion, all were in favor the motion passed.**

Celeste discussed the Charters Link district compliance system. Board discussed the pros and cons of providing their personal information to be entered into the district MUNIS system as an unpaid employee. Board members were uncertain about wanting to provide this information currently and they are requesting to table this item until next month to allow for more time to research this issue. Celeste stated all reports that are due to the district have been submitted. We are projecting 337 students for the 2020-2021 school year. "Intent to Return" forms were sent out to parents last week, and they are due back before Spring break. We have had a steady stream of applications coming in each day. Assessment season has begun and will go until the end of the year. Our Groundbreaking ceremony is scheduled for March 31st, 10:30am. Falcon Fighter C.A.R.D.S.-creating Affirmative Relationships by Developing Socially. The cards were designed by high schoolers.

FINANCIAL REPORT:

Charlie distributed copies of the P & L updated through January. We have surplus of \$34,000. The \$100,000 loan from the foundation will need to be paid back soon and is not included in the P & L. We currently have 45 days cash on hand.

HR REPORT:

No HR update.

LEGISLATIVE UPDATE:

No Legislative update.

BUILDING/FACILITIES COMMITTEE:

Charlie Burke stated that they are having weekly meetings with architect and contractors. The schedule has been established. All turtles have finally been removed. Flatwoods removed the turtles but damaged the irrigation system in the process. This will need to be repaired. Asbestos was located in the portable buildings that are being removed. They were able to cut it out and didn't have to contain it because it was not at the required level for containment. Additional cost for the asbestos removal

is around \$12,000. Kris Hudson signed the right of way permit this week. The PVC fence is planned and was discussed with neighbors at the community meeting. The contractor says the old fence needs to come down so that it does not create damage to the new fencing. The board discussed the options and will likely need to speak to the neighbors and have them sign a release for removal of the old fencing. We don't anticipate any push back from the neighbors. Genesis Prep wants their sign from the top of the building; however removal could possibly incur damage to the building. Current plan is to keep the sign in place and replace the lens with our Pepin Falcon logo. This would be most cost effective. Cost estimate to replace the lens will be \$2000-2800. Charlie Burke is meeting with the wiring contractor and we are hoping to participate in eRate for government funding to help with this cost.

PRINCIPALS REVIEW:

Principal Review Committee met on March 4th prior to the board meeting. Tom Ryan stated that Celeste has surveys scheduled for parents on two different events and she is working on her self-review which is due the second week of April. Jason Aponte will send the surveys to board members by April 30th. This review is very important to Celeste and her team as they prepare for the Cognia Accreditation review in 18 months. The next committee meeting will be May 19th and they will present to the board at the June 3rd meeting.

COMMUNITY RELATIONS REPORT:

Kelly Mothershead shared that she is speaking to many Pasco County groups about Pepin Academies. Kelly discussed the new Sunset Rotary and their help with our school. Kelly and a member of Rotary delivered boxes of toiletry items for our closet. Kelly is collecting needed items throughout the community. Kelly is working with Kelsey for all aspects of the new location fundraising dinner, groundbreaking ceremony and presentation updates. Kelly is helping with the staff weight loss challenge, health fair and guest speakers for high school high tech program as well as college and career night. Kelly has been nominated for Queen Chasco. We have a sponsored table at the Pasco Education Cinderella ball this Saturday night, Celeste, Kelly and Jeff Skowronek will be attending.

FOUNDATION REPORT:

Jason Aponte stated that interview is taking place for the Development Director position. Two candidates are in round two of the interview process.

PEPIN FIRST REPORT:

Pepin First, Liz Montesi was not able to attend however, Pepin First is working on a Lasagna night fundraiser for next week on conference night. They had a much better turn out for their meeting this month, more parents and grandparents participating.

NEW BUSINESS:

Kris Hudson suggested a committee be put together to look for new board members. We would ultimately like to have 9 or 11 members. Delynn said she would help with this committee; Kris and Matt will take the lead. Kris added to keep in mind that elections for board positions will be coming up. Tom Ryan added that he would be interested in the Chair position however he does have a couple of dates that he will not be able to attend the meetings

ADJOURNMENT:

Ruth Reilly motioned to adjourn, Matt Kindel seconded the motion, all were in favor, and the meeting adjourned at 6:38pm

NEXT MEETING:

Wednesday April 1, 2020 at 5:30pm at Pepin Academies Pasco school campus

A handwritten signature in blue ink, followed by the date "4/1/2020" written in a similar style.