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**BOARD OF DIRECTORS MEETING**

Wednesday December 4, 2019

**PEPIN ACADEMIES-PASCO**

9804 Little Road

New Port Richey, FL 34654

**CALL TO ORDER:**

5:45pm Meeting called to order by Ruth Reilly

**IN ATTENDANCE:**

Board Members in Attendance:

Matt Kindel, Ruth Reilly, Tom Ryan, Cathy Peckett, Dreama Bilby

Board Members NOT in Attendance:

Kris Hudson, Delynn Gaston

Staff Members:

Celeste Kellar, Jason Aponte, Charlie Burke, Kelly Mothershead

Guests:

None

**APPROVAL OF MINUTES:**

Cathy Peckett motioned to approve Minutes from the October Board meeting, Dreama Bilby seconded, all were in favor, the motion passed.

**PUBLIC COMMENT:**

No Public comment

**DISCUSSION:**

Ruth Reilly opened the meeting, she thanked all board members and staff for their attendance.

**PRINCIPAL'S REPORT**

Celeste Kellar stated that the Principals report for November was emailed and this is the December report. There are 320 students enrolled for the 2019-2020 school year. There are a few openings in High School and Access and there have been a few applications coming in. All reports and compliance deadlines with the district for November have been met. Celeste said that Basketball has started for Middle school boys and girls and High school boys as well as for our Special Olympics team. They will be playing in January. Events that have been held include: Nov. 21-Drama Production of "Squirrel Girl goes to College" it was very well attended. Nov. 21-Senior Cap and Gown pictures were completed. Nov. 20- Interact club

presentation at the West Pasco Sunset Rotary club meeting. Thanksgiving break was Nov 25-29. School was closed. Upcoming events include: Dec 12-Holiday Musical performance 6pm. Dec.5-Chorus will be performing at the Grand opening of the Hampton Inn, Trinity, Dec.13-We will have a table at "The Grinch" event at Spartan Manor sponsored by Pepin Academies Foundation. Dec. 20- On site campus Art Show 9-11am. Winter Break, School closed Dec 23-Jan 3.

The 2020-2021 calendar needs to be approved. We will follow the same calendar as Pasco county schools, it may need to be amended later. **Tom Ryan motioned to approve the school calendar, Dreama Bilby seconded, and all were in favor. Motion carries.**

**FINANCIAL REPORT:**

Charlie distributed financial reports. Included general fund, operations only. Nothing was paid to auditor or General contractor yet, expecting to pay something to them soon. Receivables due December for IDA and capital outlay \$17,000 was received Dec 4. October FTE was good, should be \$150,000. FTE dollars should match our budget by the end of the year.

**HR REPORT:**

No HR update.

**LEGISLATIVE UPDATE:**

No update

**BUILDING/FACILITIES COMMITTEE:**

Charlie Burke gave a facilities update. Weekly meetings started in October with Bond company. Celeste, Kris and Charlie are meeting with the bond company via phone conference weekly. The Bond offering documents are being prepared, it will include all information about the school. It is 99% finished. We are progressing, still need GMP contract, permits, site and building permits. The building and Fire Marshall have approved and 95% of architect drawings are done. This should be completed within 30 days. The neighborhood meeting was held. The public bond meeting was held here with the Bond issuers. Our extensions expire Dec 18<sup>th</sup>. Our realtor will discuss with Genesis the need for extension until Jan 31, 2020. These will be a cost for that unsure of the exact amount at this time. Tom Ryan discussed some new codes for fire to be aware of and talk to architect to ensure that the new codes are met. Additional building needs to be completed in 5 months if we are to move during the summer. Contingency plans need to be in place in case it isn't ready

on time We will need to extend the current building lease. That may require a 6-month minimum lease, and we aren't sure of that cost yet. We would need to notify the current landlord within 90 day of June. We are hoping the price we are paying now stands. Charlie will ask about the ability to sublease if we are able to move during the lease period. **Tom Ryan motioned to approve extended our sales contract closing date, Cathy Peckett seconded, all in favor, motion passed.**

*KA*

**PRINCIPALS REVIEW:**

**Nothing to report**

**COMMUNITY RELATIONS REPORT**

Kelly Mothershead shared that she is speaking to many Pasco County groups about Pepin Academies. Kelly discussed the new Sunset Rotary Club is sponsoring Pepin Academies Pasco for an Interact Club. Kelly has been working on supporting teachers through their requests for items. Kelly completed sales for the raffle for "Big Game tickets" to benefit the athletics department. \$350 raised. Kelly discussed regular meetings that she is attending for several organizations including Chambers of Commerce, networking groups, Rotary Clubs and other not for profit organizations in our community. Kelly is attending local business grand openings and ribbon cuttings and political events too. Kelly has Pepin Academies Pasco involved in the Spelling Bee, Bowling for Boobs, and The Grinch. Kelly brought K9 heroes for our Heroes to the Veterans day program, and Jen Andrews and her dog Hektor are now volunteering weekly so the kids can read to him. Leadership Pasco grant was submitted. Kelly attended uplifting neighbors along with Jessica Gagliardo. Kelly entered and won a Facebook contest with Klean Slate and they are presenting a check for \$500 to Pepin First. The Hampton Inn will be presenting a check for \$250 to Pepin academies to thank the chorus for singing at their grand opening. Kelly has been collection donations for prizes for the Pepin Staff party in Tampa and for Pasco. Kelly is working with Kaitlyn at the Hillsborough campus to plan the all school Holiday party at TPepin Hospitality center. Thanks to Mr. Tom Pepin for supporting and sponsoring BOTH parties.

*KA*

**PEPIN FIRST REPORT:**

Celeste Kellar discussed Pepin First. They held the Trunk or Treat and Fall fundraiser. They hosted the uniform closet. Profit from the fall fundraiser was \$2072.00 down from last year, but still good. Pepin First provided a class set of

flash drives to Ms. Evans class for a reading program. They donated \$250 to Mr. Mattingly's positive behavioral program reward shop. They provided 3 gift cards for the winning participants in Ms. Delaney's food drive. They subsidized some of the cost for the Tapa bay lightning field trip as well as other field trips. Kelly Mothershead was able to get all remaining classrooms sponsored through the West Pasco Sunset Rotary club, so all classrooms are now sponsored!

**NEW BUSINESS:**

Tom Ryan motioned to approve extension of current lease for 6 months, if needed. Matt Kindel seconded, all were ~~ok~~, motion passed.

*in favor K*

**ADJOURNMENT:**

Tom Ryan motioned to adjourn, Cathy Peckett seconded the motion, all were in favor, and the meeting adjourned at 6:50pm

**NEXT MEETING:**

Wednesday February 5, 2020 5:30pm at Pepin Academies Pasco school campus

*KRA*  
*1/8/2020*