



Ruth Reilly

BOARD OF DIRECTORS MEETING

Wednesday February 7, 2018

PEPIN ACADEMIES-PASCO

9804 Little Road

New Port Richey, FL 34654

CALL TO ORDER:

5:01pm Meeting called to order by Kris Hudson

IN ATTENDANCE:

Board Members in Attendance:

Natalie King (by phone), Tom Ryan, Kris Hudson, Cathy Peckett, Dreama Bilby, Dale Bieber

Board Members NOT in Attendance:

Delynn Gaston, Mary Spoto, Ruth Reilly

Staff Members:

Principal Celeste Kellar, Charlie Burke, Jason Aponte, Kelly Mothershead

Guests:

Liz Montesi

APPROVAL OF MINUTES:

**Cathy Peckett moved to approve December minutes.
Tom Ryan seconded motion. Motion passed**

PUBLIC COMMENT:

No Public Comment

DISCUSSION:

Election of Executive committees:

- **Natalie King motioned to accept Kris Hudson as our chair, Tom Ryan Seconded that motion. All in favor, motion carried.**
- **Kris Hudson motioned to nominate Natalie King as Vice Chair, Tom Ryan Seconded, all in favor, motion carried.**
- **Natalie King motioned to keep Ruth Reilly as our Secretary/Treasurer, Kris Hudson seconded, all in favor, motion carried.**

The Principal's Annual review/compensation: Tom Ryan discussed that due to personal issues the AdHoc meeting hasn't happened yet, it will happen this month. He is

setting up the committee for this. Natalie King and Kris Hudson will be on the committee with Tom Ryan. Charlie Burke will work with the committee but will not be in a voting capacity, just advisement. Dale Bieber would also like to be a part of this committee. Tom Ryan will contact them to set that meeting up.

PCPT Discussion, Tom Ryan brought up a conversation he had with the county. He spoke with Kurt Scheible, Director of Public Transportation for Pasco county. Tom Ryan asked him for a meeting to discuss Pepin and our Bus issues. Basically, Kurt stated that he needed to follow the recommendation of the county attorney. Natalie King believes they have misunderstood the interpretation of the statute. Natalie is working to help them understand the statute. Natalie will engage an attorney if needed to assist in the understanding and interpretation of this statute.

Dale Bieber discussed items that he is donating to the Gala auction, including original cartoon drawings of Nancy, they are all originals.

PRINCIPAL'S REPORT

All compliance reports for December and January were submitted to the district. December and January fire drills and the Accountability reports were also submitted, as required. Our teacher effective ratings were submitted to the state. Pepin Pasco had 5 teachers who scored effective, said teachers will be entitled to a pay raise of \$485.76, which will be added to their base pay. Pepin Pasco had 13 teachers who scored highly effective, said teachers will be entitled to a pay raise of \$736.00 which will be added to their base pay. Pepin Pasco scored higher on their school improvement rating. Teachers are rated at 50% and the student performance rating at 50%. Changes were made to the dress code this year which allowed navy blue and black pants. It was tough for parents to find khaki pants. Shirts can now be untucked without a belt. The school will hold students more accountable to be in uniform due to the increase in student uniform options. Pepin First works closely to provide uniforms for students, Celeste has bought uniform pants for students also. We reduced our hall passing time from 5 minutes to 3 minutes. We are accommodating those students who do require more time, however, by reducing the hall passing time we will reduce the amount of issues in the hallways between classes. Also, with this chance, we have been able to add 22 minutes to instructional time each day to benefit students. We are cracking down on attendance.

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As of January, we were at 89% attendance. We are looking at all students individually, and addressing those students. Letters have been sent to parents regarding attendance. Assessments begin in March. We had two stress tests and our school did very well. We have had a few successful events, including the community family night, NPR Holiday parade, Pepin First holiday gathering and a family game night. We have our Gala coming up along with, Middle school and High school dances. Camp Read a lot is February 20th.

We need to vote on the 2018/2019 School calendar. **Tom Ryan motioned to approve school calendar Kris Hudson seconded, all in favor, motion carried.**

Highly qualified out of field teachers, there are no changes from September list. **Tom Ryan motioned to approve, Kris Hudson seconded, all in favor, motion carried.**

Controlled Open enrollment and application process with corrections to remove Asperger's Syndrome and add ASD Spectrum. Also added capacity of school at 325. **Tom Ryan motioned to approve, Cathy Peckett seconded, all in favor, motion carried.**

FINANCIAL REPORT:

Charlie Burke distributed copies of the financials to all board members and staff. Thru January 31st, YTD close to 2.5 million. The majority of our income is for FTE. Reimbursed funds through the federal grant for SLP, Salaries and OT, 1st installment of IDA funding received, it was \$44,000. Reimbursed funds, quarterly installments. Surplus \$42,000YTD, this number fluctuates. Cash in the bank is just over \$94,000, 42 days of cash. Everything is going smoothly financially.

HR REPORT:

Jason Aponte

BUILDING/FACILITIES COMMITTEE:

Tom Ryan said he has nothing to report. Natalie King stated that she doesn't have distinct details, but discussion with the District are ongoing and very positive. By the next board meeting we should have some specifics regarding properties that are being evaluated. We will then look at timelines for the project and potential district partnerships with surplus or under-utilized properties. Celeste will evaluate and recommend to the board. Tom Ryan interjected that we are down to 30 months, and it will take at least 24 months to get something going. We need to be cognizant of the amount of time left to acquire a permanent facility.

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COMMUNITY RELATIONS REPORT: Kelly Mothershead shared that she is speaking to many Pasco county groups about Pepin Academies. She recently spoke to the adoptive parents group in New Port Richey. She discussed the merger of Greater Pasco and Wesley Chapel Chambers, now called The North Tampa Bay chamber. She is a board member. She is also on the board for Chasco Fiesta. This year we need to volunteer during Chasco and next year Pepin Academies Pasco will have an opportunity to develop a fundraiser during Chasco next year, possibly a Scavenger Hunt. Chasco is March 9-18 this year. The gala is tomorrow night so we are focused on that. Kelly is working with Holly and Delynn for a successful gala. Kelly brought a case of chocolates that were donated for the teachers. Getting geared up for Catchin for Pepin. Working on sponsors and auction items.

PEPIN FIRST REPORT: Liz Montesi discussed top sellers from school fundraiser, those students were awarded a limo ride to a restaurant for pizza. Pepin First sponsored food and beverages for those who did well in PBIS, teacher appreciation on every half day, which includes meals to staff and concessions at community/family night. Pepin First financially assists the dances for middle and high school. Celeste stated that she has been able to use funds from Title 1 for camp read a lot since it is a literary event. Therefore, Pepin First did not have to fund it. -Pepin First has been assisting with funding of fieldtrips as well. Many of our students can't afford the trips, which can be expensive especially with the cost for buses. Our Catchin' for Pepin event needs Captains. "Save the Date" and sponsor packets have been sent. Pepin First raised the minimum fee for the event's entrants. This year, there will be a change from a Captain's Dinner to a Captain's Breakfast and more will be added to focus on the day's events. Pepin First is looking for auction items and entrants to make this a successful year.

ADJOURNMENT: Tom Ryan moved to adjourn meeting. Seconded by Cathy Peckett Meeting adjourned at 6:00pm.

NEXT MEETING: Wednesday, March 7, 2018 @ 5:00pm