

PEPIN ACADEMIES



BOARD OF DIRECTORS MEETING

Pepin Distributing Company
4121 N. 50th Street
Tampa, FL 33610

AUGUST 28, 2017

MINUTES

CALL TO ORDER: 5:37 P.M.

Board Members In Attendance:

Jeff Skowronek - Present
Scott Strepina - Present
Brigitte Shaw – Absent
Colleen O’Brien - Present
Kelsey Lehtomaa - Absent
Chris Denome – Present
Melissa Ortiz – Present
Sera Caceras – Absent
Eric Deraspe- Present

Discussion:

1.) Public Comment

- **No Public Comments.**

**Discussion &
Action:**

2.) Agenda Accepted

- Jeff moved to approve the January Agenda.
- 2nd -Colleen
- All in Favor—No opposed

<p>Discussion:</p>	<p>3.) Community Relations Report</p> <p>Daviera:</p> <ul style="list-style-type: none"> • Brews and Brains \$5,000 • Back to school fair at Westshore Mall about 6,000 parents/students attended • Health Fair at Community Health Center • Golf Tournament coming up
<p>Discussion:</p>	<p>4.) Finance Report</p> <p>Topics Discussed</p> <ul style="list-style-type: none"> • Charlie Burke reviewed budget report • A lot of expenses for July, will decrease moving forward • Smart Boards won't go through general fund • Audit due 9/30/17 • 401k audit completed last week • Down about 30 students across both campuses
<p>Discussion:</p>	<p>5.) Fundraising Report</p> <p>Holly:</p> <ul style="list-style-type: none"> • Holly went over fundraising efforts • HCI backpack delivery • Foundation newsletter and website coming out this week • Dancing with the stars for Hands Across Tampa Bay • Wed Jeff and Holly will be on Channel 8 • Joseph Bratztein interviewed by Gayle Guyardo • Peregrine Falcon nominations being accepted • Gala/golf tournament received some sponsorships and auction items • Grant writing service- put in two letters of interest • Jeff brought up the issue of thank you letters for donations/sponsorships
<p>Discussion:</p>	<p>6.) Executive Director's Report</p> <p>Craig:</p> <ul style="list-style-type: none"> • Compliance Reporting • School Improvement Rating • Recent Events • Upcoming Events
<p>Discussion & Action:</p>	<p>7.) Approval of June Minutes-</p> <ul style="list-style-type: none"> • Will approve at September meeting

Discussion and Action	8.) Consideration of New Board Member <ul style="list-style-type: none"> • Brigitte Shaw stepping down • New board member Scott Strech • Christopher moved to approve the new board member. • Eric—2nd • All in Favor—No opposed.
Discussion and Action	8.) Updated Mission Statement <ul style="list-style-type: none"> • Jeff moved to approve the updated mission statement. • Christopher—2nd • All in Favor—No opposed.
Discussion:	9.) Closed Session-Executive Director Evaluation Process
	10.) Other Business
	ADJOURNMENT: 6:36 P.M. Jeff moved to adjourn
	The Next Meeting of Pepin Academies Governing Board will be at 5:30 p.m. on September 25, 2017 <u>Pepin Distributing Company:</u> 4121 N. 50 th Street, Tampa, Florida 33610