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BOARD OF DIRECTORS MEETING

Wednesday February 1, 2017

PEPIN ACADEMIES-PASCO

9804 Little Road

New Port Richey, FL 34654

(Meeting held Rasmussen College 18600 Fernview St. Land O Lakes, FL)

CALL TO ORDER:

5:03 pm

Ruth motioned to call to order. Tom seconded.

All in favor. Meeting was called to order.

IN ATTENDANCE:

Board Members: Natalie King, Cathy Peckett, DeLynn Gaston, Tammy Curtis, Kris Hudson, Ruth Reilly, Tom Ryan, Lisa Richardson, Tari Mitchell, Erin McMillen

Others in Attendance: Celeste Kellar (Principal), Katherine Burns (Director), Kelly Mothershead (Community Relations Asst.), Jason Aponte (HR Director), Charlie Burke (CFO), Liz Montesi (President Pepin FIRST)

APPROVAL OF MINUTES:

Approval of December meeting minutes-Delynn motioned to approve, Cathy seconded, all approved.

PUBLIC COMMENT:

No Public Comment

DISCUSSION:

Natalie started the meeting requesting introductions around the room. She also asked attendees to state how they thought the board was doing and anything they would like to see changed moving forward. Celeste stated finding a facility was most important. Ruth said focusing on the needs of the students was a priority. Tammy agreed with Ruth and asked that we have a teachers from the school speak at our meetings also. Delynn stated finding a facility as the most important. Katherine Burns agreed with Delynn. Cathy agreed with everyone else's comments and added that we should have a wish list from our teachers. Kris wants to be more involved in activities at the school. Natalie asked we send a calendar list of events each month to the board. Tom stated finding a facility and diversity among our board members was a priority. He

stated this would allow us to have a far reach into the community with various types of members who can be an asset to our board. Erin agreed but also wants parent input. Liz, FIRST President, agrees with parent input. Jason wants to see an active board. Kelly also agreed diversity among members and active board members. Charlie wants to see more employee/staff education and professional development programs. Natalie stated more efficiency, involvement from our board, Return on Investment for board members, students, staff and parents.

Community Relations Report:

Kelly Mothershead- Kelly talked about getting our school involved with Chasco Fiesta, with a table and volunteers and possible fundraising opportunities. It may be next year, however, before we can work beer trucks for this event. We have to be active with this event first. Kelly said she was elected to the Greater Pasco Chamber board, and as a board member would be able to better include Pepin in community activities. Kelly discussed the Samsung Solve for Tomorrow Steam contest and how the board can help Pepin Pasco win this competition. Kelly is out in the community presenting a power point presentation for community support for our Samsung STEAM contest as well. She talked about gearing up for graduation and prom. She will send info to all board members about the Samsung contest, Prom and Graduation. Kelly is working with New Life Trinity Church on their Special Needs prom to gain experience and ideas for ours. Kelly talked about our partnership with the Pasco Education Foundation, Natalie added that Tom Pepin sponsored a table and we would have 10 tickets to the Cinderella Ball. Kelly will work with Natalie to fill the table with board members, staff and herself for this event. Kelly is also volunteering at the event and asked if any other board members want to volunteer, let her know. She is also gearing up for our 2017 GALA!

PEPIN FIRST REPORT:

Liz talked about Sprit Night at 5 Guys and said it went well, however they don't have a total monies raised yet. She talked about the uniform closet and stated they don't have much left. She talked about the upcoming car show which will be a great family fun event, organized by a Pepin-Pasco parent to benefit the school. Erin distributed the sponsor packets and flyer for the second annual Catchin' for Pepin Fishing Tournament and requested to board to look for sponsors, anglers and auction items. Liz hopes the event will be bigger and better this year.

PRINCIPAL'S REPORT:

Celeste stated we have 311 students for February FTE period. Charter accountability report is due 2/25/17 and it will be completed by then. Representative Amber Mariano toured campus and was impressed with our school. She is excited to be a speaker for our graduation. Celeste discussed the grants we have applied for and received. She discussed Camp Read a Lot 2/2/17 3:30-5:30 and requested guest readers. She talked about the Valentine's Dance for middle school on 2/10 and Valentine's Dance for high school 2/17. Celeste and Natalie talked about a great meeting with Jeff Yungmann from the District charter office. He now has a greater understanding of what we do and how we are different from other charter schools. Celeste discussed the possibility of a modified calendar. Board members liked the idea but decided we needed more data regarding the needs of our students in implementing the modified calendar. Natalie suggested we hold a workshop with the Hillsborough campus (since they are using the modified calendar now). We can make that a priority for the 2018-2019 school year. We will move forward with the existing calendar for 2017-2018. Natalie will take the lead on this for our board and set up the workshops with Hillsborough. She suggested a field trip for our board to visit Tampa and Riverview campuses.

FINANCIAL REPORT:

Charlie stated nothing has really changed. Our projection is that we will have 4.1 million in Revenues and 4.0 million in expenses, leaving us a surplus of \$83,000. We have 40 days cash and 440 in the bank. Charlies states that our school is in good shape. No budget amendment necessary at this time.

- **Audit Committee**-Charlie discussed that our board needed an audit committee for financials. Tom motioned to create an audit committee, Ruth seconded, and all were in favor. Natalie, Charlie, Ruth and Tari volunteered to be members and Tari will chair. Meeting schedule to be determined.

BUILDING COMMITTEE:

Natalie discussed our 15 year contract with the county and the stipulation about a new facility. The contract states that we must obtain 501c3 status, which we have obtained. It also states that we must track student performance, which we do. It also states the school must attain SACS accreditation which was accomplished in December of 2016. It additionally states we must obtain access to long term facility for the school. Natalie is looking at the specific wording of our contract and will address our progress toward this goal with the county. We definitely want to move forward with a facility and are actively looking for long term solutions. The lease at our current facility was extended for 3 years. There is no "early- out" clause but the board feels it may take that long to find an appropriate long term facility.

NEW BUSINESS:

Natalie asked for any new business. None presented. Next meeting scheduled for Wednesday, March 1, 2016 at 5:00 pm.

ADJOURNMENT:

Tari motioned to adjourn the meeting, Tom seconded. All were in favor. The meeting was adjourned at 7:00 pm.