

# PEPIN ACADEMIES



## BOARD OF DIRECTORS MEETING

Pepin Distributing Company  
4121 N. 50<sup>th</sup> Street  
Tampa, FL 33610

**JANUARY 30, 2017**

**MINUTES**

**CALL TO ORDER: 5:34 P.M.**

**Board Members In Attendance:**

Jeff Skowronek - Present  
Scott Strepina - Present  
Brigitte Shaw – Absent  
Colleen O’Brien - Present  
Shelley Sharp – Present  
Kelsey Lehtomaa - Absent  
Chris Denome – Present  
Melissa Ortiz – Present  
Sera Caceras – Absent  
Eric Deraspe- Present

**Discussion:**

**1.) Public Comment**

- **No Public Comments.**

**Discussion &  
Action:**

**2.) Agenda Accepted**

- Scott moved to approve the January Agenda.
- 2<sup>nd</sup> Melissa Ortiz
- All in Favor—No opposed

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| <p><b>Discussion:</b></p> | <p><b>3.) Community Relations Report</b></p> <p><b>Daviera:</b></p> <ul style="list-style-type: none"> <li>• Saturday was Gasparilla and it went great. We grossed \$22,000 in sales. After expenses, we netted about \$15,000 which will go to the Tampa and Riverview Athletics department.</li> <li>• We are starting planning for the Trivia event and it will take place on August 11<sup>th</sup>.</li> <li>• We are planning dates for Golf Tournament and looking to have it close with the Gala. Possibly getting into Avila.</li> </ul>              |
| <p><b>Discussion:</b></p> | <p><b>4.) Finance Report</b></p> <p><b>Topics Discussed</b></p> <ul style="list-style-type: none"> <li>• Charles Burke went over Finance Report.</li> <li>• End of Year totals are close to \$11 Million in Gross Revenues.</li> <li>• Increase in fund balance (net assets) for the year it is forecasted to be close to \$750,000. There will be about a \$70,000 operating deficit which is mainly a result from costs associated with the opening of the new Riverview campus.</li> <li>• We are up 80 students from last school year.</li> </ul>          |
| <p><b>Discussion:</b></p> | <p><b>5.) Fundraising Report</b></p> <p><b>Holly:</b></p> <ul style="list-style-type: none"> <li>• Working with USF—submitted TD Bank Grant for \$30,000. They will review in March and know by April.</li> <li>• Decided on date for Gala on November 2<sup>nd</sup>. The theme will be Cirque du Soleil.</li> <li>• First Foundation eNewsletter went out. The next issue will be sent in February with a student story featuring RJ Curtis.</li> <li>• Spoke with Showalter’s—gone to 6<sup>th</sup> grade teachers about portable computer lab.</li> </ul> |
| <p><b>Discussion:</b></p> | <p><b>6.) Executive Director’s Report</b></p> <p><b>Craig:</b></p> <ul style="list-style-type: none"> <li>• Craig gave Executive Director Report.</li> <li>• Enrollment: 455 Hillsborough Students, 257 Riverview Students. Total: 756 (up from 745)</li> <li>• ABC will be presenting at the Tampa Campus for Juniors and Seniors on February 2<sup>nd</sup> in the Multi-Purpose Room.</li> </ul>                                                                                                                                                            |

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| <p><b>Discussion &amp; Action:</b></p> | <p><b>7.) Approval of December Minutes</b></p> <ul style="list-style-type: none"> <li>• Scott moved to approve the December Board Minutes.</li> <li>• Shelley—2<sup>nd</sup></li> <li>• All in Favor—No Opposed.</li> </ul>                                                                                            |
| <p><b>Discussion and Action</b></p>    | <p><b>8.) Teacher Out of Field Letter</b></p> <ul style="list-style-type: none"> <li>• Scott moved to approve the Teacher out of Field Letter.</li> <li>• Chris—2<sup>nd</sup></li> <li>• All in Favor—No opposed.</li> </ul>                                                                                          |
| <p><b>Discussion:</b></p>              | <p><b>9.) Joe Williams Scholarship</b></p> <ul style="list-style-type: none"> <li>• The Board always funds some portion of the scholarship. Direction of where Scholarship is going to go.</li> <li>• Scholarship is given in May.</li> </ul>                                                                          |
|                                        | <p><b>10.) Other Business</b></p> <ul style="list-style-type: none"> <li>• This is Shelley’s last meeting.</li> <li>• Colleen is in the process of doing Board Certification as well as reviewing our bylaws.</li> <li>• Eric suggested looking into Dropbox or Google Drive to distribute Board Materials.</li> </ul> |
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|                                        | <p style="text-align: center;"><b>ADJOURNMENT: 6:32 P.M.</b><br/>Jeff moved to adjourn</p>                                                                                                                                                                                                                             |
|                                        | <p style="text-align: center;"><b>The Next Meeting of Pepin Academies<br/>Governing Board will be at 5:30 p.m. on</b></p> <p style="text-align: center;"><b>February 27, 2017</b><br/><b><u>Pepin Distributing Company:</u></b><br/>4121 N. 50<sup>th</sup> Street,<br/>Tampa, Florida 33610</p>                       |