

# PEPIN ACADEMIES



## BOARD OF DIRECTORS MEETING

Pepin Distributing Company  
4121 N. 50<sup>th</sup> Street  
Tampa, FL 33610

**DECEMBER 12, 2016**

**MINUTES**

**CALL TO ORDER: 6:30 P.M.**

**Board Members In Attendance:**

Jeff Skowronek - Present  
Scott Strepina - Absent  
Brigitte Shaw – Present  
Laurel Moore Lee - Present  
Shelley Sharp - Absent  
Kelsey Lehtomaa – Present  
Chris Denome - Present  
Melissa Ortiz – Present  
Sera Caceras -Absent

**Discussion:**

**1.) Public Comment**

- N/A

**Discussion &  
Action:**

**2.) Agenda Accepted**

Brigitte moved to accept the December Agenda.  
2<sup>nd</sup>- Laurel Moore Lee  
All in Favor – No Opposed.

<p><b>Discussion &amp; Action:</b></p>	<p><b>3.) Approval of November Minutes</b></p> <ul style="list-style-type: none"> <li>• Chris moved to approve the November Board Minutes.</li> <li>• 2<sup>nd</sup>- Brigitte Shaw</li> <li>• All in Favor— No Opposed.</li> </ul>
<p><b>Discussion &amp; Action:</b></p>	<p><b>4.) Introduction and Approval of New Board Members: Eric Deraspe and Colleen O’Brien</b></p> <ul style="list-style-type: none"> <li>• Dr. Skowronek introduced the new prospective board members to the board.</li> <li>• Eric believes that he can contribute process improvement in finance.</li> <li>• Colleen believes that she can contribute analysis in a legal perspective.</li> <li>• <b>Motion: Approval to appoint Eric and Colleen to the board</b></li> <li>• Brigett Shaw moved to appoint Eric Deraspe and Collen O’Brien to the board.</li> <li>• 2<sup>nd</sup>- Chris Denome</li> <li>• All in favor—No Opposed.</li> </ul>
<p><b>Discussion:</b></p>	<p><b>5.) Membership of Finance Committee</b></p> <ul style="list-style-type: none"> <li>• Eric, Scott, and Bridgitt were interested in joining the Finance Committee.</li> <li>• Craig suggested that better compensation for staff to be a high priority for the Finance Committee.</li> </ul>
<p><b>Discussion &amp; Action:</b></p>	<p><b>6.) Election of Board President</b></p> <ul style="list-style-type: none"> <li>• Bylaws state that the president can serve two 1 year terms. Once the President completes those turns, they then become a representative in the PASS Board.</li> <li>• Jeff suggested that he would like to continue for one more term.</li> <li>• <b>Motion: Override bylaws to allow Jeff to complete a third term.</b></li> <li>• Laurel Moore Lee Moved to approve to override the bylaws to allow Jeff to complete a third term.</li> <li>• 2<sup>nd</sup>- Kelsey Lehtomaa</li> <li>• All in Favor—No opposed.</li> </ul>

<p><b>Discussion &amp; Action:</b></p>	<p><b>7.) Election of Board Vice-President</b></p> <ul style="list-style-type: none"> <li>• Craig suggested taking a look at sample charter board bylaws to tweak our bylaws.</li> <li>• Scott is more than happy to continue as Vice President.</li> <li>• Brigitte Shaw Moved to approve Scott Strepina continuing as Vice President for another term.</li> <li>• 2<sup>nd</sup>- Jeff Skowronek</li> <li>• All in Favor—No opposed.</li> </ul>
<p><b>Discussion &amp; Action:</b></p>	<p><b>8.) Election of Board Secretary</b></p> <ul style="list-style-type: none"> <li>• Jeff nominated Kelsey Lehtomaa for Board Secretary.</li> <li>• 2<sup>nd</sup>-Chris Denome</li> <li>• All in Favor—No opposed.</li> </ul>
	<p><b>9.) Other Business</b></p> <ul style="list-style-type: none"> <li>• Dr. Skowronek and Holly explained the PASS Board to Eric and Colleen.</li> <li>• <b>Daviera:</b> Gasparilla is Saturday, January 28<sup>th</sup>. Pepin was one of the charities chosen for the beer gardens. We will need a lot of volunteers. Daviera will be sending emails with more information after the break. Our booth will be on Bayshore and Rome. There will be shirts for sale and Pepin collects the proceeds of the sales for the athletic department for the Riverview and Hillsborough Campuses.</li> </ul>
	<p style="text-align: center;"><b>ADJOURNMENT: 7:09 p.m.</b> Jeff moved to adjourn</p>
	<p style="text-align: center;"><b>The Next Meeting of Pepin Academies Governing Board will be at 5:30 p.m. on</b></p> <p style="text-align: center;"><b>January 30, 2017</b> <b><u>Pepin Distributing Company:</u></b> 4121 N. 50<sup>th</sup> Street, Tampa, Florida 33610</p>