

PEPIN ACADEMIES



BOARD OF DIRECTORS MEETING

Riverview North
9304 Camden Field Parkway
Riverview, FL 33578

AUGUST 29, 2016

MINUTES

CALL TO ORDER: 5:39 P.M.

Board Members In Attendance:

Jeff Skowronek - Present
Scott Strepina - Present
Brigitte Shaw - Absent
Laurel Moore Lee - Present
Sandra Setin - Absent
Shelley Sharp - Absent
Kelsey Lehtomaa - Present
Chris Denome - Present
Melissa Ortiz - Present

Discussion:	1.) Public Comment <ul style="list-style-type: none">• N/A•
Discussion & Action:	2.) Agenda Accepted All in Favor – No Opposed
Discussion:	3.) Community Relations Report

	<p>Daviera:</p> <ul style="list-style-type: none"> • Brews and Brains was very successful, we plan on doing it again • \$11,000 in profit and it will be spilt among the 2 organizations • Next year our goal is to double our profit amount • Food Truck Festival is the next event we have coming up • The Food Truck Festival event will be held on 10/8 from 11 to 1 • Working hard planning the Gala • Golf tournament invitations will be going out the second week of September • Help us get more sponsors, money raised will be going to athletics • See Daviera to add people to the invitation mailing list • It would be ideal to have 3 board members at every event
<p>Discussion:</p>	<p>4.) Finance Report</p> <p>Topics Discussed</p> <ul style="list-style-type: none"> • Charles Burke went over financial report • \$1.66 million cash in the bank • \$189,00 from Idea funding for 15-16 year • \$1.5 million at the end of July • 60 days of cash flow available • Numbers have been adjusted due to low enrollment • Our bottom line is better this year over last • Dec 1st and Feb 1st will be the dates to receive the payments • Surplus of \$105,00 for the year • Curriculum was a higher cost than budgeted • More money spent on outfitting the Riverview campus than expected • Still working on audits • Anticipate another surplus for next year • 751 is our breakeven point for enrollment • Hardest to forecast is employee benefits <p>-All in favor to approve budget for 16-17 - No Opposed</p>
<p>Discussion:</p>	<p>5.) Fundraising Report</p> <p>Holly:</p> <ul style="list-style-type: none"> • Met Harry Cranious and he would like to partner with Pepin • Gala has made \$80,000 in sponsorships • Several more silent auction donations have been made for the gala • Pepin Pasco is putting together a nice liquor basket • Auction will open up on October 20th • Met with TPepin last Friday and we will have a live ask during the Gala, a keynote speaker has also been invited • Gala will be taken down to 2 hours this year

	<ul style="list-style-type: none"> • Lots of great décor has been donated for the event <p>Daviera</p> <ul style="list-style-type: none"> • Shriners presented Pepin with a \$3,000 check donation <p>Jeff</p> <ul style="list-style-type: none"> • Board members will make a wine basket for the Gala and are to bring their favorite bottle of wine to the next meeting, minimum 10.00 bottle
Discussion:	<p>6.) Executive Director’s Report</p> <p>Craig:</p> <ul style="list-style-type: none"> • Topics Discussed: <ul style="list-style-type: none"> - Compliance - Recent Events – Titus O’Neil will be partnering with Pepin - Upcoming Events – Conference Night, Grandparents Breakfast, Labor Day, Fall Break, Golf Tournament, Titus O’Neil Visit - Enrollment- 760 is the student goal <p>Natalie King -Insight of various changing seats</p>
Discussion & Action:	<p>7.) Approval of June Minutes</p> <p>All in Favor, No Opposed</p> <ul style="list-style-type: none"> • \$10.00 per students will be given for standard student attire
Discussion & Action:	<p>8.) Universal Restroom Policy</p> <p>Craig</p> <ul style="list-style-type: none"> • In the event of having a transgender student we need to have a safe environment for them to use the restroom • All campuses have single stall restroom • Vote on Universal Restroom Policy -All in Favor, No Opposed
	<p>9.)Riverview Update</p> <p>Batson - Cook</p> <ul style="list-style-type: none"> • Had early start on 8-27, was allowed demo and first inspection • Permit was given on 8-22 by county • Lots of ducking, electrical, fire sprinkler work has been done before walls go up • Concreate was poured early this morning • Two staff members have offices at Pepin Riverview to help oversee project
Discussion:	<p>10.) New Board Member</p> <p>Sara Caceres</p>

	<ul style="list-style-type: none"> • Adding a member will help increase the member count 10, we need to maintain at least 9 members • Sara Caceres mother, of a 6th grader at Pepin • Involved heavily in community <p>-All in favor- No Opposed</p>
	<p>11.)Event Attendance</p> <ul style="list-style-type: none"> • Board member attendance is greatly appreciated for all of our events
	<p>12.) Other Business N/a</p>
	<p style="text-align: center;">ADJOURNMENT: 6:57 p.m. Jeff moved to adjourn</p>
	<p style="text-align: center;">The Next Meeting of Pepin Academies Governing Board will be at 5:30 p.m. on</p> <p style="text-align: center;">September 26th, 2016 <u>Pepin Distributing Company:</u> 4121 N. 50th Street, Tampa, Florida 33610</p>