



**BOARD OF DIRECTORS MEETING**

Wednesday September 7, 2016

**PEPIN ACADEMIES-PASCO**

9804 Little Road

New Port Richey, FL 34654

(Meeting held Rasmussen College 18600 Fernview St. Land O Lakes, FL)

**CALL TO ORDER:** 5:09 pm

**IN ATTENDANCE:** Board Members: Dennis Sheaffer, Dr. Lisa Richardson, DeLynn Gaston, Tom Ryan, Tammy Curtis, Ruth Reilly, Celeste Kellar, Charlie Burke, Jason Aponte, Holly Lisle, Kelly Mothershead, Erin McMillen.

**APPROVAL OF MINUTES:** Approval August minutes-Delynn motioned to approve, Tammy seconded, all approved.

Approval of Emergency Call meeting held August 23<sup>rd</sup> - Tammy motioned to approve, Tom Seconded, all approved.

**PUBLIC COMMENT:** There were no guests or Public comments.

**DISCUSSION:** Discussed that our guest last month, Maribel Villalobos-Grow Financial is not able to join our board at this time, however she will volunteer to help when she can. Dennis mentioned that we are in need of one or two more board members and we need members to step up into officer roles in December. President, Vice President, Secretary and Treasurer Requirements were discussed. All board members are to let Dennis know of their wish to step into these roles.

**DISCUSSION:** Kelly gave Community Relations report- Kelly discussed donations received for Pepin Academies Gala. She discussed working on a location for Staff event, Prom, and Graduation 2017. Putting together a Veterans Day program at the school and inviting local dignitaries. Kelly is working with the Athletics department to find a \$2000 sponsor to support

Pepin Athletics programs. Memberships in all of the local chambers of commerce and Leadership Pasco started. She is hoping to host a Ford Drive 4UR school next year for fundraising. Holly discussed the Gala and went over local donations (mostly thru Dennis!), the Gala has \$88,000 in donations so far. Invitations are finalized and should go out next week. Need list from the board of anyone else they think we should invite. They have local politicians, dignitaries and school board members already.

**PEPIN FIRST REPORT:**

Erin spoke on behalf of Pepin First. Parent sign ups went well (over 100), however all are not paid yet. Main focus for Pepin first will be, Trunk or Treat, Holiday fundraising event, and Catchin for Pepin Fishing Tournament. First Pepin First meeting of the year will be end of September, working on the date. Meetings will be bi-monthly. Dennis presents a fundraising idea at Laneglo bowling alley, Pepin First will consider it along with other groups at Pepin (Athletic program, SGA)

**PRINCIPAL'S REPORT:**

Celeste presented the Slate of Teachers for 2016-2017 to the board. Board members asked is Celeste was happy with her staff, her response was yes! Ruth motioned to approve this slate of teachers, Cathy seconded, all approved. Celeste then presented the Teacher/Administrator evaluations-asked for approval to use the Florida Consortium of Public Charter schools format. Delynn motioned to approve, Cathy seconded, all approved. Celeste showed a powerpoint presentation of the Student evaluations, as well as the parent and staff evaluations. She also showed how areas of concern would be addressed by the school. Celeste added that we received the SAFE(Students Attired for Education) grant approx. \$1980.00. We received a Dollar General Grant \$3000 for literacy. We had two hurricane closure days, these days will not need to be made up. SACS accreditation is scheduled for December 1 and 2.

**FINANCIAL REPORT:**

Charlie stated that audits are done. We will post on the website next week, we had a good year. Copies were presented to board members. Charlie stated that we needed to trim the budget down to \$62,000, it was originally \$69,000. Our school is now 53% free and reduced lunch, but that number is expected to go up throughout the year, last year it was at 70%. He asked that we send info in a newsletter reminding ALL parents to apply for free and/or reduced lunch. Charlie discussed balanced owed to PASS for loan. Our Enrollment is up, we received the CSP grant and we don't have the construction costs that we incurred last school year. We will be applying for Medicaid too. Our budget will be amended and presented next month, so no vote was

necessary.

**OTHER BUSINESS:**

- Tom discussed types of donations that we could try to get for the Gala. Dennis recommended asking for checks so that we could purchase gift cards and make some baskets, etc. Deadline for donations is 9/30/16.
- Dennis asked that board members submit their nominations for Peregrine Falcon award by next Thursday for Pasco. In case PASS decides to award one from Hillsborough and one from Pasco County.
- Tom discussed Sunshine law regarding expansion committee. Discussed general info regarding locations for larger facility. A Medical office was discussed, it's a good location, but too small. We would need a 5 million dollar budget and 24 months to make this happen. He discussed financing options and current situations. Another location that is occupied now, with only 22,000 sq ft, but could add 20,000 sq ft to the building or an additional building. It was discussed that our next step is for our building committee to meet and discuss opportunities and objectives, realistically. The meeting needs to be open to the public, so we will include it at our board meetings. We will set aside the VLOC building for now as it's probably not a viable option. Tom suggested we look at the boundaries we want to work with, and the funding and everyone scour that area for possibilities. We would need to be ready as these properties will go fast once they become available.

**NEW BUSINESS:** Next meeting- Wednesday October 5, 2016 5pm.

**ADJOURNMENT:** 7:24 pm