

# PEPIN ACADEMIES



## BOARD OF DIRECTORS MEETING

Pepin Distributing Company  
4121 N. 50<sup>th</sup> Street  
Tampa, FL 33610

**JULY 25, 2016**

**MINUTES**

**CALL TO ORDER: 5:35 P.M.**

**Board Members In Attendance:**

Jeff Skowronek - Absent  
Scott Strepina - Present  
Brigitte Shaw - Present  
Laurel Moore Lee - Present  
Sandra Setin - Absent  
Shelley Sharp - Absent  
Kelsey Lehtomaa - Present  
Chris Denome - Present  
Melissa Ortiz - Absent

<b>Discussion:</b>	<b>1.) Public Comment</b> <ul style="list-style-type: none"><li>• N/A</li><li>•</li></ul>
<b>Discussion &amp; Action:</b>	<b>2.) Agenda Accepted</b>  All in Favor – No Opposed
<b>Discussion:</b>	<b>3.) Community Relations Report</b>

	<p><b>Daviera:</b></p> <ul style="list-style-type: none"> <li>• August 12<sup>th</sup> Brews &amp; Brains Trivia event will take place. Admission will be \$35.00 per person to participate. See flyer for more information</li> <li>• Hard Rock is a sponsor</li> <li>• November 5<sup>th</sup> will be the golf tournament, we are still in need of more sponsors</li> </ul>
<p><b>Discussion:</b></p>	<p><b>4.) Finance Report</b></p> <p><b>Topics Discussed</b></p> <ul style="list-style-type: none"> <li>• Charles Burke went over financial report.</li> <li>• Gross revenue 9.7 million</li> <li>• \$842,000 bank balance for the year, currently near \$1.9 million</li> <li>• It will be a successful year</li> <li>• Have we identified any areas where we can inflate for the following year so there is more of a cushion? <ul style="list-style-type: none"> <li>- Health insurance, 401k participation</li> </ul> </li> <li>• Craig - Checking for the possibility of the district contributing to our employee health benefits</li> <li>• Charles Burke - Do more formalized reporting to investors</li> <li>• The budget for 2016-2017 will be ready for next meeting</li> </ul>
<p><b>Discussion:</b></p>	<p><b>5.) Fundraising Report</b></p> <p>Holly:</p> <ul style="list-style-type: none"> <li>• \$10,000 donation from the New York Yankees</li> <li>• \$15,000 donation from Sharmila Seth (Children Across Borders)</li> <li>• Newsletter to be created and will go out in September</li> <li>• Reach out to those who have given donations in the last 3 years</li> <li>• Looking at a gross of \$200,000</li> <li>• Talked about plans for Gala</li> <li>• We have received gifts that will be auctioned during the gala</li> </ul>
<p><b>Discussion:</b></p>	<p><b>6.) Executives Report</b></p> <p><b>Craig:</b></p> <ul style="list-style-type: none"> <li>• Topics Discussed: <ul style="list-style-type: none"> <li>- Compliance</li> <li>- Recent Events</li> <li>- Upcoming Events – Brews &amp; Brains Trivia Night, Food Truck Festival</li> <li>- Enrollment- Approximately 750 students</li> <li>- New Restroom Policy</li> </ul> </li> </ul>

	- Opening of Riverview logistics
<b>Discussion &amp; Action:</b>	<b>7.) Approval of June Minutes</b>  All in Favor, No Opposed
<b>Discussion &amp; Action:</b>	<b>8.) Leadership Structure</b>  <b>Craig</b> <ul style="list-style-type: none"> <li>• We communicated new leadership structure to parents/staff</li> </ul> All in Favor, No Opposed
<b>Discussion:</b>	<b>9.) Other Business</b> <ul style="list-style-type: none"> <li>• Possibility of having funds set aside to use for staff or training purposes</li> <li>• Anything above \$15,000 requires board review, possibility for increasing the amount to \$25,000</li> </ul>
	<b>ADJOURNMENT: 6:35 p.m.</b> Brigitte Shaw moved to adjourn 2 <sup>nd</sup> – Laurel Moore Lee
	<b>The Next Meeting of Pepin Academies  Governing Board will be at 5:30 p.m. on</b>  <b>August 28, 2016</b> <u><b>Pepin Distributing Company:</b></u> 4121 N. 50 <sup>th</sup> Street, Tampa, Florida 33610