

PEPIN ACADEMIES



BOARD OF DIRECTORS MEETING

Pepin Distributing Company
4121 N. 50th Street
Tampa, FL 33610

JANUARY 25, 2016

MINUTES

CALL TO ORDER: 5:44 P.M.

Board Members In Attendance:

Jeff Skowronek - Present
Scott Strepina - Present
Brigitte Shaw - Absent
Laurel Moore Lee - Absent
Sandra Setin - Absent
Shelley Sharp - Present
Stacy Hahn - Call In
Kelsey Lehtomaa - Absent
Brandon Selph - Absent
Chris Denome - Call In
Melissa Ortiz - Present

Discussion:

1.) Public Comment

- N/A

**Discussion &
Action:**

2.) Agenda Accepted

Scott Strepina moved to approve January agenda
2nd – Shelley Sharp

All in Favor – No Opposed

<p>Discussion:</p>	<p>3.) Community Relations Report</p> <p>Daviera:</p> <ul style="list-style-type: none"> • Pre-Gasparilla Concert & Gasparilla Event – January 29th and 30th; need more volunteers (We will be the only beer vendor at concert, Curtis Hixon Park). Attended final meeting – NEW: two beer tents at both events. For all volunteers, badges will be available as they arrive.
<p>Discussion:</p>	<p>4.) Finance Report</p> <ul style="list-style-type: none"> • Charles Burke went over financial report. • Topics discussed: Currently forecasting \$55,625 in the red. Most is made up of FTE dollars. Adjusted down a little bit from 695 to 690. FTE is in February. We are currently at 687. Continuing to monitor expenses. We have tweaked a few things. Still waiting for IDEA funding total that we will be receiving.
<p>Discussion:</p>	<p>5.) Fundraising Report</p> <p>Craig:</p> <ul style="list-style-type: none"> • New Development Officer has been hired -- Holly Lisle. We were very impressed with her. We are very confident that we will see new results. She will be starting in February.
<p>Discussion:</p>	<p>6.) Principal’s Report</p> <p>Craig:</p> <ul style="list-style-type: none"> • Topics Discussed: <ul style="list-style-type: none"> - Compliance - Enrollment Update - Recent Events –We had a perfect audit - Upcoming Events
<p>Discussion & Action:</p>	<p>7.) Approval of December Minutes</p> <p>Scott Strepina moved to approve the December minutes 2nd – Melissa Ortiz</p> <p>All in Favor, No Opposed</p>
<p>Discussion & Action:</p>	<p>8.) K-12 Comprehensive Reading Plan</p> <ul style="list-style-type: none"> • Craig – Need approval of district form stating that we are opting in or opting out of district reading plan.

	<p>Scott Strepina moved to approve the opting out of the K-12 Comprehensive Reading Plan 2nd – Melissa Ortiz</p> <p>All in Favor, No Opposed</p>
Discussion & Action:	<p>9.) Teacher FTE Out-of-Field Letter for 2nd FTE</p> <ul style="list-style-type: none"> • Craig – We have to let parents know anything on teachers’ certifications that are not one hundred percent. Most of what you will find is due to ESOL requirements. <p>Scott Strepina moved to approve the 2nd Teacher FTE Out-of-Field Letter 2nd – Shelley Sharp</p> <p>All in Favor, No Opposed</p>
Discussion & Action:	<p>10.) Resolution for Expenses to be Reimbursed</p> <ul style="list-style-type: none"> • Gives board approval for expenditures related to the build out of the new Riverview building to be reimbursed through final bond financing <p>Scott Strepina moved to approve Resolution for Expenses to be Reimbursed 2nd – Shelley Sharp</p> <p>All in Favor, No Opposed</p>
Discussion:	<p>11.) Riverview Building Update</p> <ul style="list-style-type: none"> • Craig – Moving ahead full speed. Long and Associates have done tremendous work. 80% ready to rock in terms of plans. They have been on top of deadlines. Met with Ziegler at the building last week and went over everything. Projecting an interest rate of 5.25%. We have a very important meeting tomorrow to determine whether or not there will be a problem with land permitting (Change of Use Permit).
Discussion:	<p>12.) Other Business</p> <ul style="list-style-type: none"> • N/A
	<p style="text-align: center;">ADJOURNMENT: 6:33 p.m. Jeff Skrownek moved to adjourn</p>

	<p>The Next Meeting of Pepin Academies Governing Board will be at 5:30 p.m. on</p>
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February 29, 2016

Pepin Distributing Company:

4121 N. 50th Street,
Tampa, Florida 33610