



BOARD OF DIRECTORS MEETING

Wednesday April 6, 2016

PEPIN ACADEMIES-PASCO

9804 Little Road

New Port Richey, FL 34654

(Meeting held Central Pasco Chamber Office 2810 Land O Lakes Blvd., Land O Lakes, FL)

- CALL TO ORDER:** 6:03 pm
- IN ATTENDANCE:** Board Members: Dennis Sheaffer, Cathy Peckett, Dr. Dreama Bilby, Dr. Lisa Richardson, DeLynn Gaston Celeste Kellar, Charlie Burke, Jason Aponte, Holly Lisle, Erin McMillen, Liz Montesi, Kelly Mothershead
- APPROVAL OF MINUTES:** Approval of March minutes-Cathy moved, DeLynn seconded, so moved.
- APPROVAL OF AGENDA:** Approval of April agenda-Dreama moved, Cathy seconded, so moved. Board voted and approved no need to approve agenda moving forward.
- PUBLIC COMMENT:** Dennis brought up the public comment rule and the board discussed the need to supply public comment cards ahead of time to anyone wishing to speak publicly during board meetings. This is included in the Policies and Procedures manual.
- DISCUSSION:** Dennis introduced a list of potential board members and the need to fill spots. Dennis will personally interview each candidate. The board also discussed the need to fill officer positions, no one in attendance volunteered to fill office positions.
- DISCUSSION AND ACTION:** Notification of typos in the policy and procedure manual were noted and will be corrected. No other questions or comments were made.
Approval of Policies and Procedures manual-Lisa moved, DeLynn Seconded, so moved.

DISCUSSION:

Kelly gave Community Relations report- talked about Catchin for Pepin sponsors, speaking in the community and Networking in Pasco. Also explained the classroom sponsors and total classrooms sponsors @ \$100 each is now over 20. Speaking to Chambers of Commerce and Rotary clubs at least once per month, sometimes more.

Holly discussed the Gala date will be October 27, 2016. Holly, Kelly and Daviera are working together, the Gala benefits all three Pepin Academies schools. Holly discussed theme being "Up, up and away", utilizing hot air balloons. The save the date cards are designed and will be going out to potential sponsors, staff and parents. Dennis challenged the board members to each bring 5 to the event, either five tickets to the event, or sponsors, or donations. Dennis asked each board member to accomplish this by August. Cathy suggested that we ask Mike Wells for donation as he is a licensed Charter Captain and they fish out of Boca Grande. Cathy also suggested other ideas for donation items.

Holly also discussed Give Day Tampa Bay with is May 3rd and Hillsborough and Pasco will be participating to get people to donate online to our organizations. Holly also shared the Bowl-a-thon that takes place on May 21st at Pin Chasers on Armenia in Tampa, we may have a Pasco date at another time. Introduction of Holly Lisle, Pepin Academies Director of Development. Holly introduced herself and spoke about her role with all Pepin organization. Holly introduced herself. Announced our participation in Give Day Tampa Bay on May 3rd. It is all on-line giving event. We will drive people to the site through social media.

PEPIN FIRST REPORT:

Erin McMillan and Liz Montesi discussed Catchin for Pepin, the event went well, 40 Anglers participated, 60 participants for the after party. 25 Attended the Captains party. We had great volunteers including some teachers and a couple of parents. Profit from this event is \$6760.00. Great profit for first time! They discussed ways to improve next year, including making the date different from Chasco Fiesta. Announced Applebee's Flapjack Fundraiser-April 30th from 8:00-10:00am

PRINCIPAL'S REPORT:

Reported 272 students for March FTE

- Building Leadership Team is working on school-based initiatives; SACS accreditation
- Intent to return for teachers were distributed and is due April 29th. This does not guarantee a position for next year. Positions are offered based on job performance and commitment to the mission and vision of Pepin Academies.
- Upcoming events include, Wesley Chapel Rotary spelling bee, Relay for Life, LRP Conference , High school prom, Applebee's flapjack fundraiser
- Spring concert
- Testing "window" is open until May 1, 2016
- Projected increase in enrollment to 306 for the 2016-2017 school year.
 - Add 12th grade
 - Keep 3rd grade and ¾ combination class (adding approximately 20 students)
 - If we have 269 returning students, there will be approximately 37 spaces in the lottery at varying grade levels
 - Wait List for lottery (as of 4/6/16)-75 students
 - Lottery will be held on Friday, May 13. Deadline for applications will be Friday, May 6
 - "Intent to return" forms sent out with a deadline of Friday, March 18 for return
 - Still in the process of acquiring the former "Anytime Fitness" space to house PE classes and create more space for additional class rooms

FINANCIAL REPORT:

Charlie Burke presented the updated financials to the board for approval.

- Report as of end of March
- Based on 269 students
- Nothing has changed since last month.
- Have a good chance of getting capital outlay
- CSP Grant-working with the state to receive remaining grant monies. Large portion of funding will go to purchasing for Media Center. May need to take out a short term loan to bridge the gap between purchase and reimbursement.

OTHER BUSINESS:

- Charlie and Jason discussed taking bids for food service, only two provided proposals, GA Foods and Preferred. Decision will be made soon.
- Anytime fitness Draft lease \$10 sf, 5300sf, added to current lease.
- Signed letter of intent for Lane Glo Bowling alley. Batson-Cook will do informal walk thru with Charlie.
- Charlie talked to a couple of lenders for financing, we made need to discuss ways to raise funds to have 20-30% down.

NEW BUSINESS:

Checking for locations moving forward. Board approved the area of this location. Kelly will check to see if it's still available to us and Dennis will check to see if the Beef O' Brady's may be an option in Land O Lakes also.

ADJOURNMENT:

7:22 pm

Next meeting – Wednesday, May 4, 2016