

# PEPIN ACADEMIES



## BOARD OF DIRECTORS MEETING

Pepin Distributing Company  
4121 N. 50<sup>th</sup> Street  
Tampa, FL 33610

**NOVEMBER 30, 2015**

**MINUTES**

**CALL TO ORDER: 5:37 P.M.**

### **Board Members In Attendance:**

Jeff Skowronek - Present  
Scott Strepina - Present  
Brigitte Shaw - Present  
Laurel Moore Lee - Present  
Sandra Setin - Absent  
Shelley Sharp - Present  
Stacy Hahn - Present  
Kelsey Lehtomaa - Absent  
Brandon Selph - Absent  
Chris Denome - Present  
Melissa Ortiz - Present

### **Discussion:**

#### **1.) Public Comment**

- Shelley – Issue with Teacher?
- Craig – Will address this later in the meeting

### **Discussion & Action:**

#### **2.) Agenda Accepted**

Laurel Moore Lee moved to approve November agenda (Strike item #8)  
2<sup>nd</sup> – Scott Strepina

	All in Favor – No Opposed
<b>Discussion:</b>	<p><b>3.) Community Relations Report</b></p> <p><b>Daviera:</b></p> <ul style="list-style-type: none"> <li>• Finished Golf Tournament – Huge Success (first year at Cheval): Highest grossing year: \$15,000.00.</li> <li>• Gearing up for Gasparilla – New: Doing parade and concert the night before (January 29<sup>th</sup>). Only beer vendor at concert.</li> </ul>
<b>Discussion:</b>	<p><b>4.) Finance Report</b></p> <ul style="list-style-type: none"> <li>• Charles Burke went over financial report.</li> <li>• Topics discussed: Projected Gross Revenues 9.6 million. Averaging 12,650/ student (FTE). 695 projected year end count. Bottom line gross margin approximately \$71,000. 85% participation in health insurance program. 401K has increased a little (up to 33% from 27%). Not much has changed.</li> <li>• Craig – In regards to the dramatic decrease in FTE funding that was discussed previously. The district has agreed to allow us to use last year’s amount, which will be added to the \$71,000.00</li> </ul>
<b>Discussion:</b>	<p><b>5.) Fundraising Report</b></p> <p><b>Jeff:</b></p> <ul style="list-style-type: none"> <li>• We know that the PASS board has created an HR committee to start looking for a development officer. Review and invitations are being distributed and they are hoping that they will have someone in place by early 2016.</li> <li>• Big News: Suspension of the annual gala. Waiting on final confirmation of suspension. It will be reinvented by our new development officer. Looking to host more events and begin a capital campaign.</li> </ul>
	<p><b>6.) Principal’s Report</b></p> <p><b>Craig:</b></p> <ul style="list-style-type: none"> <li>• Topics Discussed: <ul style="list-style-type: none"> <li>- Compliance</li> <li>- Enrollment Update</li> <li>- Recent Events</li> <li>- Upcoming Events</li> <li>- Sports</li> </ul> </li> </ul>

<p><b>Discussion &amp; Action:</b></p>	<p><b>7.) Approval of September Minutes</b></p> <ul style="list-style-type: none"> <li>• Laurel – Amend a portion of agenda item #8</li> </ul> <p>Brigitte Shaw moved to approve the September minutes with Laurel’s amendments  2<sup>nd</sup> – Scott Strepina</p> <p>All in Favor, No Opposed</p>
<p><b>Discussion:</b></p>	<p><b>8.) Visit to Ernie Els’ Foundation Center for Excellence</b></p> <ul style="list-style-type: none"> <li>• Craig – Visited the school to get ideas and to see what they are doing that we may not be doing yet. It was an impressive campus.</li> <li>• Jeff – Appreciate that they focus so much on research. We learned a great deal from them and they gained knowledge from us.</li> </ul>
<p><b>Discussion:</b></p>	<p><b>9.) Selection of Contractor for Riverview Build Out</b></p> <ul style="list-style-type: none"> <li>• Jeff: Hats off to Chris for helping us with this process.</li> <li>• Craig: First thing that we looked at is RFQ.</li> <li>• Craig: Went through companies that were recommended and a report on the process leading up to the final decision.</li> <li>• Chris: Batson-Cook is willing to do what needs to be done in order to get the project done. They have a heart-felt interest in this project</li> </ul> <p>Brigitte moves to accept Batson-Cook as the contractor for the Riverview Build Out.  2<sup>nd</sup> – Laurel Moore Lee</p> <p>All in Favor – No Opposed</p>
<p><b>Discussion:</b></p>	<p><b>10.) Closed Personnel Session</b></p> <ul style="list-style-type: none"> <li>• Closed Board Session</li> </ul>
<p><b>Discussion:</b></p>	<p><b>11.) Other Business</b></p> <ul style="list-style-type: none"> <li>• N/A</li> </ul>
	<p><b>ADJOURNMENT: 6:30 p.m.</b></p>

	<p><b>The Next Meeting of Pepin Academies Governing Board will be at 5:30 p.m. on</b></p>
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**December 15, 2015**  
**Pepin Distributing Company:**  
4121 N. 50<sup>th</sup> Street,  
Tampa, Florida 33610