
PEPIN ACADEMIES



PEPIN ACADEMIES OF PASCO COUNTY BOARD OF DIRECTORS MEETING

August 11, 2015

9804 Little Road
New Port Richey, FL 34654
6:00pm

**PUBLIC
COMMENT/
OPENING
COMMENTS**

Meeting starts at 6:02pm

No Public Comment

**APPROVAL OF
AGENDA &
MINUTES**

Cathy Peckett motions to approve the evening's agenda and the minutes from June 2015 Board Meeting, Amy Turner- Second. All in favor.

**CONTINU-
ING
BUSINESS**

- Introduction of Matt Kelly-(Friend of Pepin) Bank of America-Vice-President (Consideration as prospective board member)
- Introduction of Ruth Reilly (Brought forth by Cathy Peckett as prospective board member.)
- Natalie King-Discussion of upcoming West Pasco Chamber of Commerce Spelling Bee (which will be held September 15 at Spartan Manor from 6-9pm) and will benefit Pepin Academies-Pasco. PASS organization has pledged to match funds raised during the event. Emphasized importance of participation as part of the community. Natalie encouraged board participation in the event.
- Discussion-Graded vs Rated School-Pepin Academies-Pasco is a "rated" school. Waiting for designation to be assigned by the State. Phone call was made to Adam Miller with the FLDOE to verify.
- FTA through DOT Grant-Natalie King presented information regarding million dollar grant through a Section 5310 Program-providing enhanced mobility for individuals with disabilities. RSA will be applying in our behalf once RFP is presented.

COMMUNITY
RELATIONS
REPORT

No Community Relations Report presented.

FINANCE
REPORT
(CHARLIE BURKE)

Currently in middle of audit, preparing financial statements
Budget presented based on enrollment of 274.
Currently showing \$81,126 surplus going into the new school year (not taking into consideration monies owed to Tom Pepin.)
Trying to keep budget conservative.
Unknown number is contribution toward 401K since we pay 3% of the 100% of 401K employee contributions.

Amy Turner motions to approve the 2015-2016 Budget. Cathy Peckett, Second. All in favor.

PRINCIPAL'S
REPORT
(CELESTE KELLAR)

Current projected enrollment for start of school is 269
Elementary-90 (4 spaces in ACCESS)
Middle-110 (1 space in ACCESS)
High-69 (1 space -10th, 1 space 11th)
Current waiting list
Elementary-10
Middle-22
High-5 (9th grade)
Materials, curriculum, and equipment have been ordered and are arriving.
Have hired 98% of the staff
Still in need of an Occupational Therapist (but have a promising candidate.)
Campus currently in complete state of disruption with construction
Wall correction not completed
Additional office space not yet completed
Damage to PE room (due to roof leaks) have not been started
No AC in Building 9782 or 9784
Several classroom still need to be equipped and we are in need of additional space for the PE classes.

Relocation and Expansion Status:

Hung Mai and John Delavergne presented information regarding a property currently being offered in a confidential sale that could be a possibility for a new site for Pepin Pasco. Due the confidentiality agreement, the name of the property and its location cannot be disclosed. In comparison with the Marine Parkway property, Property X is:

- Larger (3.5 acres vs. 2 acres)
- More parking spaces
- No rezoning required
- In close proximity to current location
- Ultimately more affordable

John Delavergne and Charlie Burke presented several funding options for purchase.

Dennis Sheaffer motions to allow the Real Estate team to go in good faith to pursue the property (maintaining confidentiality) authorizing a non-binding letter of intent contingent upon board approval. Cathy Peckett second. All in favor.

Potential Vice-President Interest:

Dennis Sheaffer discussed need for someone in the Vice-President role on the board as well as the length of term for board members. Attorney Randy Sterns posited that there are various ways to grow the board. Staggered board terms is one option so that there are members with knowledge of the institution continuing on the board. Keeping board members on in advisory roles is another option. Advisory board members are not voting board members. 3 year terms discussed.

Board Appointed Parent Liaison

Pursuant to s. 1002.33(7)(d)1, F.S., charter school governing boards must appoint a representative to facilitate parental involvement, provide access to information, assist parents and others with questions and concerns, and resolve disputes. Celeste Kellar nominated Erin McMillen (parent of a 5th grade student and former Pepin FIRST president) for the position.

Amy Turner motions to approve Erin McMillen as Pepin Academies-Pasco Board Liaison. Dr. Dreama Bilby second. All in favor.

Out-of-Field/Not Highly Qualified Timeline Extension

Discussion-A returning teacher to Pepin Academies-Pasco took the incorrect certification test. She should have taken the Pre-K through 3 Certification Exam. In discussion with Pasco County School District regarding Timeline Extension for teachers who are still in need of passing certification exams, it was discovered that Pasco County has a timeline extension that is offered to their teachers that must go to board approval. Charter schools are unable to use the Pasco extension but must have their own board approve their own extensions.

Dennis Sheaffer motioned to approve the extension with the stipulation that the teacher pass the exam by the October FTE period. Amy Turner second. All in favor.

Next Meeting-Tuesday, September 8, 2015

Meeting adjourned 7:23