

PEPIN ACADEMIES



BOARD OF DIRECTORS MEETING

Pepin Distributing Company
4121 N. 50th Street
Tampa, FL 33610

JULY 27, 2015

MINUTES

CALL TO ORDER: 5:38 P.M.

Board Members In Attendance:

Jeff Skowronek - Present
Scott Strepina - Present
Brigitte Shaw - Present
Laurel Lee Moore - Absent
Sandra Setin - Present
Shelley Sharp - Absent
Stacy Hahn - Present
Kelsey Lehtomaa - Absent
Brandon Selph - Absent
Chris Denome - Present
Melissa Ortiz - Present
Amanda Shannon - Absent

Discussion:

1.) Public Comment:

- Jeff: We lost a board Member (a good and dedicated board member). We will be talking about this later in the meeting.

**Discussion &
Action:**

2.) Agenda Accepted

Scott Strepina moved to approve July agenda
2nd – Sandra Setin

	All in Favor – No Opposed
Discussion:	<p>3.) Community Relations Report</p> <p>Crisha:</p> <ul style="list-style-type: none"> • A few days away from finding out about Special Use Permit for the new Riverview site. <p>Daviera:</p> <ul style="list-style-type: none"> • Exactly one month since start date • Have spent time reviewing website. Not complete, but will continue to work on it. If you see anything that needs to be corrected, please email me. • Continuing to update Facebook, twitter, etc. • Met with Natalie to go over marketing materials; everything wasn't consistent so we really want to streamline everything. • Puttin' for Pepin; starting to toss around ideas with Shelley
Discussion:	<p>4.) Finance Report</p> <ul style="list-style-type: none"> • Charles Burke went over financial report. • Topics discussed: End of year financials. Deficit ended up being \$182,000. IDEAs funding decreased drastically. Working on revising the budgets for the current school year. We will have to work it down. • Craig: Sent requests to the district to determine how that number (IDEA funds) was calculated (40% cut from previous years). We need to have a better idea of what the numbers will be earlier on. <p>Brigitte Shaw moved to approve amending the budget up to \$7,000.00 for FICA and payroll.</p> <p>2nd – Scott Strepina</p> <ul style="list-style-type: none"> • Stacy: Concerned that there will only be \$6,000 left <p>All in Favor, No Opposed</p> <ul style="list-style-type: none"> • Jeff: We would like a direct report from fundraising numbers. We need to increase fundraising numbers. I would like to include a fundraising report to the agenda. <p>Brigitte Shaw moved to start including a fundraising agenda item</p> <p>2nd – Scott Strepina</p>

	<p>5.) Principal’s Report</p> <p>Craig:</p> <ul style="list-style-type: none"> • Topics Discussed: <ul style="list-style-type: none"> - Compliance - Enrollment Update - Recent Events - Upcoming Events • Jeff: Covering the court is the second thing that we would have “hoped” was ready. Maybe we need to approve things earlier so we have a cushion. • Scott: With the increase in numbers, do we know what the needs are of the students? • Jenn: I keep a report of all the students’ matrix levels, and once all new students have had their IEPs revised, we will be able to update the report to reflect the appropriate matrix levels.
<p>Discussion & Action:</p>	<p>6.) Approval of June Minutes</p> <p>Scott Strepina moved to approve the June minutes 2nd – Sandra Setin</p> <p>All in Favor, No Opposed</p>
<p>Discussion & Action:</p>	<p>7.) Joe Williams Memorial Scholarship</p> <ul style="list-style-type: none"> • Jeff: We have come up with a scholarship in Joe’s name. I think it would be a great idea to create this in his honor. Kudos to Craig for coming up with the idea. It will go to an outstanding senior with high academic standing. <p>Sandra Setin moved to approve the creation of the Joe Williams Outstanding Senior Scholarship 2nd – Scott Strepina</p> <p>All in Favor, No Opposed</p> <ul style="list-style-type: none"> • Brigitte Shaw: Recommend that the Pepin Board create the scholarship, but that the Pass Board administer it. • Crisha: Include Hillsborough Charter • Jeff: Will be bringing the scholarship to the PASS Board for approval on August 18th

<p>Discussion & Action:</p>	<p>8.) Election of Board Secretary</p> <p>Sandra Setin nominates Stacy Hahn as the new board secretary 2nd – Brigitte Shaw</p> <p>All in Favor, No Opposed</p>
<p>Discussion:</p>	<p>9.) Schedule of Events</p> <ul style="list-style-type: none"> • Jeff: I feel that each board member should attend a certain number of events each year to represent the board. Let’s pick a number of events that we feel is appropriate to expect from board members. • The board agrees that three events is appropriate • Jeff: Once everyone decides which events they want to attend, we will put it to an official vote.
<p>Discussion & Action:</p>	<p>10.) Executive Session – Principal Evaluation</p> <ul style="list-style-type: none"> • The board unanimously agreed to form an ad hoc committee of 3 board members and 1 member from the PASS Foundation board to conduct the annual principal review of Dr. Butz. • The Ad hoc committee: Stacey Hahn and Jeff Skowronek are two of the three board members, and Natalie King is the PASS representative. • Jeff: Will be contacting board members that the board agreed would be good for the ad hoc committee. • No parent representatives will be on this ad hoc committee or allowed to vote or contribute any formal vote in any aspect of this review to avoid any conflict of interest. • The ad hoc committee will decide what are the most appropriate questions and format for the review using the FCPCS Administrator Evaluation System.
<p>Discussion:</p>	<p>11.) Other Business</p> <ul style="list-style-type: none"> • N/A
	<p>ADJOURNMENT: 7:15 p.m.</p>

	<p>The Next Meeting of Pepin Academies Governing Board will be at 5:30 p.m. on</p>
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August 31, 2015

Pepin Distributing Company:

4121 N. 50th Street,
Tampa, Florida 33610