
PEPIN ACADEMIES



PEPIN ACADEMIES OF PASCO COUNTY BOARD OF DIRECTORS MEETING

April 14, 2015

Pepin Academies of Pasco County
9804 Little Rd.
New Port Richey, FL 34654
6pm

IN

ATTENDANCE

Board members:

Ed Hammant
Amy Turner
Dreama Bilby
Mary Spoto
Lisa Richardson
Kathryn Starkey

Staff:

Charlie Burke
Celeste Kellar
Crisha Scolaro
Lauren Bergold

PUBLIC
COMMENT/
OPENING
COMMENTS

No Public Comment

Welcome to staff members in attendance

Kristina Hudson and DeLynn Gaston, Diane Izzo (will be sent invite to attend
May meeting and consider being voted on board.)

APPROVAL OF
AGENDA

Deferred to May meeting

APPROVAL OF
MINUTES

Deferred to May meeting

COMMUNITY
RELATIONS
REPORT

Gala 2015 – Held at TPepin’s on May 21st at 6:30pm.

Everyone should have received a Gala invitation in the mail.

Will double check the addresses on file.

Kathryn Starkey asked if people donate to the Gala can they be restricted donations to Pasco campus. The answer is Yes.

Working on a grant with Wells Fargo, they will be donating to Pasco campus.

Still looking for auction items, email sent to all families and staff. Lots of certificates and gift cards have come in.

Updates being added to the website for Pasco campus, teachers encouraged to email Lauren Egan Bergold with classroom project photos to be posted on the Facebook page to keep “friends” updated and engaged with the campus happenings. Ex. promoting Jamie Smith’s photography

FINANCE
REPORT

- Currently dealing with routine expenses, rent, and purchases.
- Received the IDEA funding, this month's FTE brought in \$59,000+ and will be listed in the next finance report.
- \$15,000 still scheduled to come in
- \$75,000 has come in from the CSP grant money.
- Additional funding will come in and there is some work that is needed to secure that, involving inventory tagging of monitors, computers. Etc. This will start to happen soon.
- Question regarding the PASS (foundation). There is a shared services agreement, with certain employees who work for both campuses, this is the most cost effective way. An Invoice is created from Hillsborough and sent to the Pasco campus.
- There is a fiscal sponsorship agreement between Pepin Support Services and Pasco Campus, meaning that Pasco can operate under the PASS IRS certificate, (our attorney drawn up agreement), this will be useful for donations, etc. until the non-profit status for Pasco is completed.
- Dennis Sheaffer, board President will need to sign off on the standard agreement, No voting is needed, just being brought up so that the board is aware. Any time donations come through they go through foundation (PASS) can be restricted.

PRINCIPAL'S
REPORT
(CELESTE
KELLAR)

- 206 students currently
- 6 not coming back
- Determining next year's projections
- Interior modification bid from Hung Mai came through
- Opportunity to build out the back part of cafeteria
- Can create 7 classes out of the elementary pod
- doors with windows, and swinging doors requested
- This addition will bring in:
Elementary: 35 openings
Middle: 9 openings
H.S.: 13 openings
- Additional personnel needed, 1 ESE specialists, 1 Administrative Resource Teacher, Occupational Therapy services, 2-3 subject area teachers and support staff for intensive academic support.
- 68 applications have been submitted for next year, all appropriate.
- Mrs. Kellar has already conducted interviews
- Relocates nurse's station.
- Noise in Cafeteria, deafening
- Hung recommended drop ceiling to help with loudness.
- Testing: went as well as expected , testing continues until May 21ST
- A survey went out to families for summer camp interest, 20 students are needed to support 2 teachers. \$160 for a student.
- Busy months with the Pasco charter reviews, field trips, award ceremonies.
- Question: whether Pepin Pasco can afford the build out.
Renovation cost \$50,000
- It may be possible to pick priorities and spend less than the \$50,000
- If Pasco enrolls 240 students, budget will break event, there will be cushion if 270 students are enrolled.
- Mrs. Kellar sees no problem at getting 240
- More staff/teachers will have to be hired when additional students enroll
- Mrs. Kellar reminds the board that anything done to the campus will remain with the campus when Pepin Pasco is moved to a larger/permanent location.
- Regardless of the improvements there still isn't a gym, space, etc.
Parents will need to hang on until the larger campus is secure.
- Committee needs to be formed to discuss future home of Pepin Pasco.
- Email the board to see about creating a committee, Charlie and Dennis.

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- 2 more bids needed.
 - 275 students were sent as projection to the district.
 - Mrs. Kellar could fill a lot of grades. Lots of middle and elementary, still okay in high school.
 - Something should be done this summer or not do it until largest facility is open.
 - Not worth renting the additional outer parcels. Not worth the pricing
 - Traffic concerning as well with additional students coming in next year
 - Mrs. Kellar confirms to teachers present that there will be full walls in the classrooms being remodeled.
 - Mrs. Scolaro reminds the board that restricted donations brought in for Pasco can go towards the remodel.
 - At Riverview the classrooms are even smaller than what Pasco has.
 - Hung Mai deals with the drawings and permits.
 - Mrs. Kellar is trying to get a bus from the Pasco charter liaison, to drive back and forth, CDL license and driver needed. School will have to pay to fix and service. Pepin Distributing charges for parts. Mrs. Scolaro has someone that can handle the tags at no costs
 - Teachers ask if the current playground area can be extended and the answer is no, it was asked in the beginning. Landlord and fire and safety not approved.

PEPIN PASCO
INTERIOR
MODIFICATION

**Ed Hammant motions to approve remodel during Summer of 2015 up to \$50,000 based on best bid and committee decision. Lisa Richardson, seconds the motion.
All in favor**

Adjournment – 7:17 p.m

Next meeting scheduled for
Tuesday, May 12th at 6PM
Pepin Academies- Pasco Campus

Amy Turner

