

# PEPIN ACADEMIES



## BOARD OF DIRECTORS MEETING

Pepin Distributing Company  
4121 N. 50<sup>th</sup> Street  
Tampa, FL 33610

**FEBRUARY 23, 2015**

**MINUTES**

**CALL TO ORDER: 5:35 P.M.**

### **Board Members In Attendance:**


Jeff Skrownek – Present  
Scott Strepina – Present  
Brigitte Shaw – Present  
Joe Williams – Present  
Laurel Lee Moore – Present  
Sandra Setin – Absent  
Shelley Sharp – Present  
Stacy Hahn – Present  
Kelsey Lehtomaa – Absent  
Brandon Selph – Present  
James Grant – Absent

### **Discussion:**

#### **1. Public Comment:**

- Diana Smith (Parent of Riverview Student): Concerned with Riverview expansion – When is it going to happen and if so, when? Where is my child going to go if it doesn't happen?
- Kristen (Parent of Riverview Student): With the Riverview expansion, can we expect more programs to be implemented that will help with their life skills. Biggest concern – Would like better communication.
- Roseann Cortez (Parent of Riverview Student): Concerned with Riverview expansion – Are there opportunities to help Fundraise. We need help getting funding.

<p><b>Discussion &amp; Action:</b></p>	<p><b>2. Agenda Accepted</b></p> <p>Brigitte Shaw moved to approve February agenda 2<sup>nd</sup> – Shelley Sharp</p> <p>All in Favor – No Opposed</p>
<p><b>Discussion:</b></p>	<p><b>3. Community Relations Report</b></p> <p>Lauren Bergold went over community relations report. Current events/ activities included:</p> <ul style="list-style-type: none"> <li>• New website up and running (same address)</li> <li>• Gasparilla raised \$21,080.87 (better than last year)</li> <li>• Family Health Fair at Glazer’s Museum from 10 a.m. to 6 p.m. (Pepin has a table at the event)</li> <li>• IHeart Radio – 30 minute spot on their station in March (will reach 8 stations)</li> <li>• Tony Dungee is guest speaker for Gala (gala planning is in full swing). Invitations will be going out first week of April. Sponsor forms were already sent out.</li> <li>• March 18<sup>th</sup> – open house in Tampa</li> <li>• Technology Grant - Possible \$20,000 toward technology</li> </ul>
<p><b>Discussion:</b></p>	<p><b>4. Finance Report</b></p> <ul style="list-style-type: none"> <li>• Charles Burke went over financial report</li> <li>• Topics Discussed: End of the year deficit (\$90,000 in the red), balance sheet, looking in to cost saving ideas, FTE: improving matrix levels, and enrollment (has increased by 10 students)</li> </ul>
<p><b>Discussion &amp; Action:</b></p>	<p><b>5. Principal’s Report</b></p> <ul style="list-style-type: none"> <li>• Craig Butz presented Principal’s Report</li> <li>• Topics Addressed: <ul style="list-style-type: none"> <li>- Compliance</li> <li>- Enrollment</li> <li>- Recent Events</li> <li>- Upcoming Events</li> <li>- Athletics</li> </ul> </li> <li>• Craig Butz announced that the new Riverview campus director, starting next year, will be Geri Henry.</li> <li>• March 25<sup>th</sup> – Parent Meeting on Riverview Expansion</li> </ul>
<p><b>Discussion &amp; Action:</b></p>	<p><b>6. Approval of January Minutes</b></p> <p>Scott Strepina moved to approve the minutes from January 2<sup>nd</sup> – Brandon Selph</p> <p>All in Favor, No Opposed</p>

<p><b>Discussion</b></p>	<p><b>7.) General Principles of Robert’s Rule</b></p> <ul style="list-style-type: none"> <li>• Jeff distributed a packet on Robert’s Rule of Order (See Powerpoint attached)</li> </ul> <div style="text-align: center;">         Robert’s Rules Of Order.ppt     </div>
<p><b>Discussion &amp; Action:</b></p>	<p><b>7.) Addition of Portable Classrooms at Riverview</b></p> <ul style="list-style-type: none"> <li>• Dr. Butz gave a breakdown on the cost of adding two portable classrooms to the Riverview campus for 2015-2016 (\$35,000 total cost).</li> </ul> <p>Scott Strepina made a motion to enter the documents into the agenda 2<sup>nd</sup> – Laurel Lee Moore</p> <ul style="list-style-type: none"> <li>• There was a discussion in regards to adding portables to the Riverview campus. Projecting to serve 26 9<sup>th</sup> graders by adding these portables.</li> <li>• Concerns: Will there be extra cost in removing portables and was the proper amount of research done to guarantee the most financially appropriate decision.</li> <li>• Craig requested the approval to begin site work for the additional portables, and in the meantime, continue conducting research on other options.</li> </ul> <p>Brandon Selph made a motion to question original motion of entering documents</p> <p>All in favor, No Opposed</p> <ul style="list-style-type: none"> <li>• Jeff suggested allowing Dr. Butz to have approval up to the \$35,000 amount.</li> </ul> <p>Brandon Selph made a motion to approve the maximum of \$35,000 to be spent on the Riverview portables 2<sup>nd</sup> – Brigitte Shaw</p> <p>All in Favor, No Opposed</p>
<p><b>Discussion &amp; Action:</b></p>	<p><b>8. Riverview Expansion</b></p> <ul style="list-style-type: none"> <li>• There was a discussion about the Riverview expansion</li> </ul> <p>Brigitte Shaw made a motion, on behalf of the Finance Committee, to move forward with the Riverview expansion. 2<sup>nd</sup> – Scott Strepina</p> <ul style="list-style-type: none"> <li>• Jeff Skrownek went through expansion worksheet from the January board meeting, and addressed previous asked questions including,</li> </ul>

	<p>cost per year, how many students can we handle, demand from ESE population in the area, etc.</p> <p>Brandon Selph amended the motion to support working with Hung Mai and furtherance of negotiations. 2<sup>nd</sup> – Brigitte Shaw</p> <p>All in Favor, No Opposed</p>
<b>Discussion</b>	<p><b>10. Update on Diploma Options</b></p> <ul style="list-style-type: none"> <li>• A meeting was held on February 19<sup>th</sup> with the district including Maryann Parks and Jenna Hodgens (Pepin staff members in attendance: Amanda Leonard, Heidi Creason, Jenn Messerschmitt, and Craig Butz)</li> <li>• There was a discussion on the new law regarding the special diploma option and how it will impact Pepin.</li> <li>• Pepin staff is diligently working to figure out how to attract students from general district schools?</li> </ul>
<b>Discussion</b>	<p><b>9. Other Business:</b></p> <ul style="list-style-type: none"> <li>• N/A</li> </ul>
	<p style="text-align: center;"><b>ADJOURNMENT: 7:30 p.m.</b></p> <p style="text-align: center;">Brandon Selph moved to adjourn the meeting 2<sup>nd</sup> – Scott Strepina</p>
	<p style="text-align: center;"><b>The Next Meeting of Pepin Academies Governing Board will be at 5:30 p.m. on</b></p> <p style="text-align: center;"><b>March 30, 2015</b> <b><u>Pepin Distributing Company:</u></b> 4121 N. 50<sup>th</sup> Street, Tampa, Florida 33610</p>